



GAVI Alliance Board Meeting

12-13 June 2012

Capital Hilton Hotel, Washington, DC, USA

Sunday 10 and Monday 11 June: Pre-Board meetings

Tuesday 12 June: 08.30-17.45 (Board meeting Day One)

Wednesday 13 June: 08.30-17.00 (Board meeting Day Two)

Thursday 14 June: Post-Board meetings

Quorum: 14

Action sheet

Item	Request	Matter	Responsible	Status
1	16-17 Nov 2011; § 4	<p>OPTIONS PAPER – MAXIMISING OUTCOMES</p> <p>The Board reiterated its request that the Secretariat develop an options paper for the April 2012 Board Retreat on how to maximise outcomes from GAVI investments. The outline of the paper should be circulated prior to the Retreat so there is common ownership of the subject. In terms of content, the paper should cover broadly: where we are today (costs, results); expected results in the future; options for maximising outcomes (increased coverage, reaching the last 20%, increased focus on countries, new vaccines, what additional resources can achieve, identification of efficiencies, and possible investment in Measles); and return on investment (in terms of financial and economic impact on countries, as well as the possibility of tracking data not just on mortality but also on morbidity).</p>	Secretariat (Berkley)	Done
2	16-17 Nov 2011; §§ 13, 14	<p>CASH BASED PROGRAMMES</p> <ul style="list-style-type: none"> The Board requested the Secretariat to roll out the performance based health systems funding in accordance with the design summarised in Annex 1 of the report (Doc 13) starting in 2012 for countries to use as their existing cash support elapses. The Board requested the Sec to create a standing mechanism to engage partners and technical experts to proactively steer and coordinate work and share lessons on health systems strengthening and other cash based support going forward. The Board requested the Sec to develop a policy that clearly defines GAVI's approach to fragile and under-performing countries. The Board requested the Sec to engage with partners in developing the performance based funding assessment tools and encourage them when needed to provide technical support. 	PPC; Secretariat (Evans, Schwalbe, Greene, Ahun); TAP (Klumper)	<p>In progress</p> <p>In progress</p> <p>In progress</p> <p>In progress</p>

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		<ul style="list-style-type: none"> The Board recognised that more work is needed to advance innovation in coverage estimation, and that such work is included in the business plan for 2012. The Board requested the Sec to propose a plan to monitor and evaluate cash support to countries, and for recouping unutilised cash allocations. 		In progress
		<ul style="list-style-type: none"> The Board requested the Sec to time the standard GAVI financial management assessment so that it can be taken into account when the Board or the EC makes its initial decision on approving cash support in a country and, subsequently, to conduct any further financial management assessments in accordance with the GAVI TAP. 		In progress
3	16-17 Nov 2011; §§ 13, 14	DATA QUALITY The Board recognised that more work is needed to assess and improve country data systems.	Secretariat (Schwalbe)	In progress
4	16-17 Nov 2011; §§ 1, 12, 22	GOVERNANCE PAPER FOR THE RETREAT Governance paper for the retreat should be prepared including: <ul style="list-style-type: none"> Roles and responsibilities of the Board, Committees, Secretariat, Alliance Partners, other stakeholders. Board and committee self-assessment exercise, building on the one conducted during 2009-2010. 	Høybråten; Secretariat (Adams)	Done
5	16-17 Nov 2011; §§ 2, 8, 9	RESOURCE MOBILISATION STRATEGY Development of a comprehensive long term communication, advocacy and resource mobilisation strategy, including private sector strategy, future roles of IFFIm, and potential role for the currently dormant Fundraising Committee, for initial presentation to the Board in June 2012 of an ongoing process.	Secretariat (Tanguy, Ferreira, Greene, Adams)	See Paper 18
6	16-17 Nov 2011; § 2	AMC EVALUATION Perform AMC evaluation during 2012.	EAC; Secretariat (Schwalbe)	In progress
7	16-17 Nov 2011; §§ 3, R1	DRC CO-FINANCING OBLIGATIONS The Board requested the Sec to work with the Government of the DRC and partners to develop a plan and a timeline for how the DRC will comply with its obligations under the Co-financing Policy and keep the Board informed on these arrangements.	Secretariat (Ahun)	In progress
8	16-17 Nov 2011; § 3	SPECIAL STUDIES Participants requested that the strategy for special studies come back to the Board after review by the Programme and Policy Committee.	PPC; Secretariat (Schwalbe)	See paper 14

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9	16-17 Nov 2011; § 6	NEW VACCINES TALKING POINTS A request was made to distribute HPV and Rubella window talking points to Board members.	Secretariat (Tanguy)	Done
10	16-17 Nov 2011; § 6, R 2	HPV INTRODUCTION The Board requested the Secretariat to: <ul style="list-style-type: none"> Develop and review criteria for approval of HPV applications. Request that countries develop plans for community communication strategies prior to roll out of vaccines. Work with technical partners to develop HPV demonstration projects following the Board meeting in November 2011. Secure acceptable price commitments from industry for HPV in advance of any country agreements to support this introduction. 	PPC; Secretariat (Schwalbe, Ahun)	Done Done In progress In progress
11	16-17 Nov 2011; § 13	SHARING COMMITTEE DOCUMENTS The Board requested that the Secretariat share the documents behind task teams that shaped the recommended design. However, do not create long annexes to Board papers.	Secretariat (Adams)	Done
12	16-17 Nov 2011; § 15	BUDGET – IN-COUNTRY RESOURCES Geeta Rao Gupta indicated that it may be necessary to provide additional resources for UNICEF at country level depending on the outcome of the review of needs for underperforming countries. This would be brought back to the Board in 2012. Additional resources may be needed for countries too to cover gaps not currently funded through the business plan or any of GAVI’s windows of support.	Gupta; Secretariat (Greene, Schwalbe, Evans)	In progress
13	16-17 Nov 2011; § 15, R5	BUDGET – REVISED DELIVERABLES The Board requested to be informed on the revised deliverables in the Business Plan, including deliverables as they relate to the Secretariat, following approval of the budget for 2012.	Secretariat (Evans; Schwalbe)	Done
14	16-17 Nov 2011; § 15	2011 ANNUAL REPORT ON BUSINESS PLAN DELIVERABLES The Deputy CEO clarified that the annual report for 2011 will be prepared in Q1 2012 and will be sent to Board members.	Secretariat (Evans, Schwalbe)	Done
15	16-17 Nov 2011; § 16, R6	COMMITTEE LEADERSHIP STRUCTURE The Secretariat will send the revised Statutes and By-Laws to the Swiss Supervisory Authority for ratification.	Secretariat (Adams)	In progress

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16	16-17 Nov 2011; § 17	ADDITIONAL COMMITTEE MEMBERS The Secretariat will: <ul style="list-style-type: none"> • Work with developing country Board members to identify candidates for committees, particularly for the Audit and Finance Committee Work with the Board to recruit Board members to the Evaluation Advisory Committee.	Secretariat (Adams, Schwalbe)	See paper 01f
17	16-17 Nov 2011; § 17	MEETINGS TO MAKE APPOINTMENTS Governance Committee and Board teleconferences may be called during Q1 2012 to appoint new unaffiliated Board members and developing country committee members.	Secretariat (Adams)	Done
18	16-17 Nov 2011; § 18	ETHICS & CONFLICT OF INTEREST POLICIES Many Board members felt they needed more time before enacting the new policies. The Chair encouraged Board members to provide comments to the Secretariat on the policies so that the Board may consider their approval at the next regular Board meeting.	Board; Secretariat (Adams)	See paper 01g
19	16-17 Nov 2011; § 21	EXTERNAL AUDITOR RENEWAL The Board requested the Audit and Finance Committee to oversee the creation of a policy on external auditor appointment and renewal.	AFC; Secretariat (Greene)	In progress
20	16-17 Nov 2011; § 22	EAC REPORT ON JUNE 2012 AGENDA The Chair noted his intention to include a discrete agenda point on evaluation activities at the next regular Board meeting.	EAC (Secretariat Adams)	Done
21	16-17 Nov 2011	APRIL 2012 RETREAT The Secretariat will circulate April 2012 retreat location and dates.	Høybråten; Secretariat (Adams)	Done
22	16-17 Nov 2011	ACTION SHEET REVIEW The Executive Committee should review the post-Board meeting action sheet for priority setting, representativeness of concerns and completeness.	EC: Secretariat (Berkley; Adams)	Done

As of 25 May 2012