

## GAVI Alliance

# **Annual Progress Report 2010**

# The Government of Kiribati

Reporting on year: 2010
Requesting for support year: 2012
Date of submission: 31.05.2011 07:23:49

**Deadline for submission: 1 Jun 2011** 

Please submit the APR 2010 using the online platform https://AppsPortal.gavialliance.org/PDExtranet

Enquiries to: <a href="mailto:apr@gavialliance.org">apr@gavialliance.org</a> or representatives of a GAVI partner agency. The documents can be shared with GAVI partners, collaborators and general public. The APR and attachments must be submitted in English, French, Spanish, or Russian.

**Note:** You are encouraged to use previous APRs and approved Proposals for GAVI support as reference documents. The electronic copy of the previous APRs and approved proposals for GAVI support are available at <a href="http://www.gavialliance.org/performance/country\_results/index.php">http://www.gavialliance.org/performance/country\_results/index.php</a>

The GAVI Secretariat is unable to return submitted documents and attachments to countries. Unless otherwise specified, documents will be shared with the GAVI Alliance partners and the general public.

## GAVI ALLIANCE GRANT TERMS AND CONDITIONS

#### **FUNDING USED SOLELY FOR APPROVED PROGRAMMES**

The applicant country ("Country") confirms that all funding provided by the GAVI Alliance will be used and applied for the sole purpose of fulfilling the programme(s) described in the Country's application. Any significant change from the approved programme(s) must be reviewed and approved in advance by the GAVI Alliance. All funding decisions for the application are made at the discretion of the GAVI Alliance Board and are subject to IRC processes and the availability of funds.

#### AMENDMENT TO THE APPLICATION

The Country will notify the GAVI Alliance in its Annual Progress Report if it wishes to propose any change to the programme(s) description in its application. The GAVI Alliance will document any change approved by the GAVI Alliance, and the Country's application will be amended.

#### **RETURN OF FUNDS**

The Country agrees to reimburse to the GAVI Alliance all funding amounts that are not used for the programme(s) described in its application. The country's reimbursement must be in US dollars and be provided, unless otherwise decided by the GAVI Alliance, within sixty (60) days after the Country receives the GAVI Alliance's request for a reimbursement and be paid to the account or accounts as directed by the GAVI Alliance.

#### SUSPENSION/ TERMINATION

The GAVI Alliance may suspend all or part of its funding to the Country if it has reason to suspect that funds have been used for purpose other than for the programmes described in the Country's application, or any GAVI Alliance-approved amendment to the application. The GAVI Alliance retains the right to terminate its support to the Country for the programmes described in its application if a misuse of GAVI Alliance funds is confirmed.

#### **ANTICORRUPTION**

The Country confirms that funds provided by the GAVI Alliance shall not be offered by the Country to any third person, nor will the Country seek in connection with its application any gift, payment or benefit directly or indirectly that could be construed as an illegal or corrupt practice.

#### **AUDITS AND RECORDS**

The Country will conduct annual financial audits, and share these with the GAVI Alliance, as requested. The GAVI Alliance reserves the right, on its own or through an agent, to perform audits or other financial management assessment to ensure the accountability of funds disbursed to the Country.

The Country will maintain accurate accounting records documenting how GAVI Alliance funds are used. The Country will maintain its accounting records in accordance with its government-approved accounting standards for at least three years after the date of last disbursement of GAVI Alliance funds. If there is any claims of misuse of funds, Country will maintain such records until the audit findings are final. The Country agrees not to assert any documentary privilege against the GAVI Alliance in connection with any audit.

#### **CONFIRMATION OF LEGAL VALIDITY**

The Country and the signatories for the Country confirm that its application, and Annual Progress Report, are accurate and correct and form legally binding obligations on the Country, under the Country's law, to perform the programmes described in its application, as amended, if applicable, in the APR.

#### CONFIRMATION OF COMPLIANCE WITH THE GAVI ALLIANCE TRANSPARANCY AND ACCOUNTABILITY POLICY

The Country confirms that it is familiar with the GAVI Alliance Transparency and Accountability Policy (TAP) and complies with the requirements therein.

#### **USE OF COMMERCIAL BANK ACCOUNTS**

The Country is responsible for undertaking the necessary due diligence on all commercial banks used to manage GAVI cash-based support. The Country confirms that it will take all responsibility for replenishing GAVI cash support lost due to bank insolvency, fraud or any other unforeseen event.

#### **ARBITRATION**

Any dispute between the Country and the GAVI Alliance arising out of or relating to its application that is not settled amicably within a reasonable period of time, will be submitted to arbitration at the request of either the GAVI Alliance or the Country. The arbitration will be conducted in accordance with the then-current UNCITRAL Arbitration Rules. The parties agree to be bound by the arbitration award, as the final adjudication of any such dispute. The place of arbitration will be Geneva, Switzerland. The language of the arbitration will be English.

For any dispute for which the amount at issue is US\$ 100,000 or less, there will be one arbitrator appointed by the GAVI Alliance. For any dispute for which the amount at issue is greater than US \$100,000 there will be three arbitrators appointed as follows: The GAVI Alliance and the Country will each appoint one arbitrator, and the two arbitrators so appointed will jointly appoint a third arbitrator who shall be the chairperson.

The GAVI Alliance will not be liable to the country for any claim or loss relating to the programmes described in the application, including without limitation, any financial loss, reliance claims, any harm to property, or personal injury or death. Country is solely responsible for all aspects of managing and implementing the programmes described in its application.

### By filling this APR the country will inform GAVI about:

- Accomplishments using GAVI resources in the past year
- Important problems that were encountered and how the country has tried to overcome them
- Meeting accountability needs concerning the use of GAVI disbursed funding and in-country arrangements with development partners
- Requesting more funds that had been approved in previous application for ISS/NVS/HSS, but have not yet been released
- . How GAVI can make the APR more user-friendly while meeting GAVI's principles to be accountable and transparent.

## 1. Application Specification

Reporting on year: 2010
Requesting for support year: 2012

## 1.1. NVS & INS support

Type of Support	Current Vaccine	Preferred presentation	Active until
NVS	DTP-HepB-Hib, 1 dose/vial, Liquid	DTP-HepB-Hib, 1 dose/vial, Liquid	2012

## **Programme extension**

No NVS support eligible to extension this year.

## 1.2. ISS, HSS, CSO support

There is no ISS, HSS or CSO support this year.

## 2. Signatures

Please fill in all the fields highlighted in blue. Afterwards, please print this page, have relevant people dated and signed, then upload the scanned signature documents in Section 13 "Attachments".

## 2.1. Government Signatures Page for all GAVI Support (ISS, INS, NVS, HSS, CSO)

By signing this page, the Government of Kiribati hereby attests the validity of the information provided in the report, including all attachments, annexes, financial statements and/or audit reports. The Government further confirms that vaccines, supplies, and funding were used in accordance with the GAVI Alliance Standard Grant Terms and Conditions as stated in this Annual Progress Report (APR).

For the Government of Kiribati

Please note that this APR will not be reviewed or approved by the Independent Review Committee (IRC) without the signatures of both the Minister of Health & Minister Finance or their delegated authority.

Enter the family name in capital letters.

Minister of Health (or delegated authority):		Minister of Finan	ce (or delegated authority)
Name	Hon Dr Kautu TENAUA	Name	Hon Natan TEEWE
Date		Date	
Signature		Signature	

## This report has been compiled by

**Note:** To add new lines click on the *New item* icon in the *Action* column.

Enter the family name in capital letters.

Full name	Position	Telephone	Email	Action
Dr Teatao TIIRA	Director of Public Health	686 28100	teataotiira@gmail.com	
Ms Tikua TEKITANGA	National EPI Coordinator	68628760	tikutanga@gmail.com	
Ms Tinai IUTA	UNICEF Kiribati, Health and Nutrition Officer	68622904	tiuta.unicef@gmail.com	

#### 2.2. ICC Signatures Page

If the country is reporting on Immunisation Services (ISS), Injection Safety (INS), and/or New and Under-Used Vaccines (NVS) supports

The GAVI Alliance Transparency and Accountability Policy (TAP) is an integral part of GAVI Alliance monitoring of country performance. By signing this form the ICC members confirm that the funds received from the GAVI Alliance have been used for purposes stated within the approved application and managed in a transparent manner, in accordance with government rules and regulations for financial management.

#### 2.2.1. ICC report endorsement

We, the undersigned members of the immunisation Inter-Agency Coordinating Committee (ICC), endorse this report. Signature of endorsement of this document does not imply any financial (or legal) commitment on the part of the partner agency or individual.

**Note:** To add new lines click on the *New item* icon in the *Action* column. Enter the family name in capital letters.

Name/Title	Agency/Organisation	Signature	Date	Action
Dr Teatao TIIRA	MHMS Kiribati, Director of Public Health			
Dr Andre REIFFER	WHO Kiribati, CLO			
Mr Yun Jong KANG	UNICEF Kiribati, Chief			
Ms Tebete ENGLANDI	Min of Finance, Planning Officer			
Ms Ioana TAAKAU	MHMS, Pharmacist			
Mr TeanIbuaka TABUNGA	MHMS Statistician			
Ms Tikua TEKITANGA	MHMS /EPI Coordinator			

ICC may wish to send informal comments to: apr@gavialliance.org

All comments will be treated confidentially

#### Comments from Partners:

- 1. This new methodology of filling in the GAVI APR is very good because access by all ICC partners who can see and comments.
- 2. With good collaboration and support from all ICC members, Kiribati is able to achieve high coverage of routine immunization.

Comments from the Regional Working Group:

1. Data management and vaccine management is very crucial to ensure proper planning and better quality of service.

## 2.3. HSCC Signatures Page

If the country is reporting on HSS

The GAVI Alliance Transparency and Accountability Policy is an integral part of GAVI Alliance monitoring of country performance. By signing this form the HSCC members confirm that the funds received from the GAVI Alliance have been used for purposes stated within the approved application and managed in a transparent manner, in accordance with government rules and regulations for financial management. Furthermore, the HSCC confirms that the content of this report has been based upon accurate and verifiable financial reporting.

## 2.3.1. HSS report endorsement

We, the undersigned members of the National Health Sector Coordinating Committee (HSCC) -, endorse this report on the Health Systems Strengthening Programme. Signature of endorsement of this document does not imply any financial (or legal) commitment on the part of the partner agency or individual.

**Note:** To add new lines click on the **New item** icon in the **Action** column. **Action** 

Enter the family name in capital letters.

Name/Title	Agency/Organisation	Signature	Date	Action

HSCC may wish to send informal comments to: <a href="mailto:apr@gavialliance.org">apr@gavialliance.org</a> All comments will be treated confidentially
Comments from Partners:
Comments from the Regional Working Group:

## 2.4. Signatures Page for GAVI Alliance CSO Support (Type A & B)

This report has been prepared in consultation with CSO representatives participating in national level coordination mechanisms (HSCC or equivalent and ICC) and those involved in the mapping exercise (for Type A funding), and those receiving support from the GAVI Alliance to help implement the GAVI HSS proposal or cMYP (for Type B funding).

## 2.4.1. CSO report editors

This report on the GAVI Alliance CSO Support has been completed by

**Note:** To add new lines click on the *New item* icon in the *Action* column. Enter the family name in capital letters.

Name/Title	Agency/Organisation	Signature	Date	Action

## 2.4.2. CSO report endorsement

We, the undersigned members of the National Health Sector Coordinating Committee - , endorse this report on the GAVI Alliance CSO Support.

Note: To add new lines click on the New item icon in the Action column.

Enter the family name in capital letters.

Name/Title	Agency/Organisation	Signature	Date	Action

Signature of endorsement does not imply any financial (or legal) commitment on the part of the partner agency or individual.

## 3. Table of Contents

This APR reports on Kiribati's activities between January - December 2010 and specifies the requests for the period of January - December 2012

#### **Sections**

Main

Cover Page GAVI Alliance Grant Terms and Conditions

- 1. Application Specification
  - 1.1. NVS & INS
  - 1.2. Other types of support
- 2. Signatures
  - 2.1. Government Signatures Page for all GAVI Support (ISS, INS, NVS, HSS, CSO)
  - 2.2. ICC Signatures Page
  - 2.3. HSCC Signatures Page
  - 2.4. Signatures Page for GAVI Alliance CSO Support (Type A & B)
- 3. Table of Contents
- 4. Baseline and Annual Targets

Table 1: Baseline figures

- 5. General Programme Management Component
  - 5.1. Updated baseline and annual targets
  - 5.2. Immunisation achievements in 2010
  - 5.3. Data assessments
  - 5.4. Overall Expenditures and Financing for Immunisation

Table 2a: Overall Expenditure and Financing for Immunisation

Table 2b: Overall Budgeted Expenditures for Immunisation

- 5.5. Inter-Agency Coordinating Committee (ICC)
- 5.6. Priority actions in 2011 to 2012
- 5.7. Progress of transition plan for injection safety
- 6. Immunisation Services Support (ISS)
- 7. New and Under-Used Vaccines Support (NVS)
  - 7.1. Receipt of new & under-used vaccines for 2010 vaccination programme

Table 4: Received vaccine doses

- 7.2. Introduction of a New Vaccine in 2010
- 7.3. Report on country co-financing in 2010 (if applicable)

Table 5: Four questions on country co-financing in 2010

- 7.4. Vaccine Management (EVSM/VMA/EVM)
- 7.5. Change of vaccine presentation
- 7.6. Renewal of multi-year vaccines support for those countries whose current support is ending in 2011
- 7.7. Request for continued support for vaccines for 2012 vaccination programme
- 7.8. UNICEF Supply Division: weighted average prices of supply and related freight cost **Table 6.1:** UNICEF prices

# **Table 6.2:** Freight costs 7.9. Calculation of requirements

**Table 7.1.1:** Specifications for DTP-HepB-Hib, 1 dose/vial, Liquid Co-financing tables for DTP-HepB-Hib, 1 dose/vial, Liquid

Table 7.1.2: Estimated GAVI support and country co-financing (GAVI support)

**Table 7.1.3:** Estimated GAVI support and country co-financing (Country support)

Table 7.1.4: Calculation of requirements

- 8. Injection Safety Support (INS)
- 9. Health System Strengthening Programme (HSS)
- 10. Civil Society Programme (CSO)
- 11. Comments
- 12. Annexes

Financial statements for immunisation services support (ISS) and new vaccine introduction grants

Financial statements for health systems strengthening (HSS)

Financial statements for civil society organisation (CSO) type B

- 13. Attachments
  - 13.1. List of Supporting Documents Attached to this APR
  - 13.2. Attachments

## **4. Baseline and Annual Targets**

Table 1: baseline figures

Number	Achievements as per JRF	Targets				
	2010	2011	2012			
Total births	3,338	3,399	3,460			
Total infants' deaths	127	129	131			
Total surviving infants	3,211	3,270	3,329			
Total pregnant women	3,338	3,399	3,460			
# of infants vaccinated (to be vaccinated) with BCG	2,781	3,127	3,183			
BCG coverage (%) *	83%	92%	92%			
# of infants vaccinated (to be vaccinated) with OPV3	3,029	3,008	3,095			
OPV3 coverage (%) **	94%	92%	93%			
# of infants vaccinated (or to be vaccinated) with DTP1 ***						
# of infants vaccinated (to be vaccinated) with DTP3 ***						
DTP3 coverage (%) **	0%	0%	0%			
Wastage <sup>[1]</sup> rate in base-year and planned thereafter (%)	10%	10%	10%			
Wastage <sup>[1]</sup> factor in base-year and planned thereafter	1.11	1.11	1.11			
Infants vaccinated (to be vaccinated) with 1 <sup>st</sup> dose of HepB and/or Hib	2,886	3,008	3,218			
Infants vaccinated (to be vaccinated) with 3 <sup>rd</sup> dose of HepB and/or Hib	2,904	2,975	3,062			
3 <sup>rd</sup> dose coverage (%) **	90%	91%	92%			
Wastage <sup>[1]</sup> rate in base-year and planned thereafter (%)	10%	10%	10%			
Wastage <sup>[1]</sup> factor in base-year and planned thereafter	1.11	1.11	1.11			

Number	Achievements as per JRF		Targets			
	2010	2011	2012			
Infants vaccinated (to be vaccinated) with 1 <sup>st</sup> dose of Measles	2,831	2,910	2,995			
Measles coverage (%) **	88%	89%	90%			
Pregnant women vaccinated with TT+	2,022	2,379	2,767			
TT+ coverage (%) ****	61%	70%	80%			
Vit A supplement to mothers within 6 weeks from delivery						
Vit A supplement to infants after 6 months	2,924	3,000	3,020			
Annual DTP Drop-out rate [( DTP1 - DTP3)/DTP1] x 100	0%	0%	0%			

<sup>\*</sup> Number of infants vaccinated out of total births

<sup>\*\*</sup> Number of infants vaccinated out of total surviving infants

\*\*\* Number of infants vaccinated out of total surviving infants

\*\*\* Indicate total number of children vaccinated with either DTP alone or combined

\*\*\*\* Number of pregnant women vaccinated with TT+ out of total pregnant women

1 The formula to calculate a vaccine wastage rate (in percentage): [ ( A – B ) / A ] x 100. Whereby: A = the number of doses distributed for use according to the supply records with correction for stock balance at the end of the supply period; B = the number of vaccinations with the same vaccine in the same period.

## 5. General Programme Management Component

### 5.1. Updated baseline and annual targets

Note: Fill-in the table in section 4 Baseline and Annual Targets before you continue.

The numbers for 2010 must be consistent with those that the country reported in the WHO/UNICEF Joint Reporting Form (JRF) for 2010. The numbers for 2011 to 2015 in the table on section 4 <u>Baseline and Annual Targets</u> should be consistent with those that the country provided to GAVI in the previous APR or in the new application for GAVI support or in cMYP.

In the fields below, please provide justification and reasons for those numbers that in this APR are different from the referenced ones

Provide justification for any changes in births

There is no difference in total births between JRF 2010 and GAVI APR 2010. However, there is a difference between GAVI APR 2010 and GAVI APR 2009 and JRF 2009. In early 2011, the nurses conducted an annual "door to door census". The results was used for GAVI APR 2010 and JRF 2010. The figures provided in this GAVI APR 2010 is higher than in GAVI APR 2009 or JRF 2009.

Provide justification for any changes in surviving infants

There is no difference in surviving births between JRF 2010 and GAVI APR 2010. The surviving infants in GAVI APR 2010 was higher than that of in the GAVI APR 2009 (same reason as before).

Provide justification for any changes in targets by vaccine

Most of the targets are slightly higher than that of GAVI 2009 due to the change in the denominator. All these changes are adjusted in GAVI 2010 due the the change of the denominator as a result of door to door census by the nurses in Kiribati and achievement in 2010. As for the increased 21% in the targets for 2012: The numbers of previous years were based on the 2005 national census and extrapolated for the later years using a growth rate of 1.8%. There was some suspicion that this might be too low, hence the community nurses were instructed to do a house to house headcount, which gave the much larger number. The preliminary figures from the National Census 2010 (not official yet, hence not for distribution) seems to confirm this, as the suggested growth rate in 2010 is 2.23%. Unfortunately the Director for nursing is no longer working for the MHMS and we can not produce another supporting document such as a summary sheet of the headcount

Unfortunately I am not in a position to come up with a plausible explanation (or rather a corrected number) for the higher Penta3 coverage rate the Penta1. All staff who have put the numbers together are either out of the country or on an outer island without e-mail access hence none could be contacted. We will follow up to find out where the mistake lies. Also the mix up between the official endorsement of the APR and Proposal has not been solved as I do not have any original documents and depend on the MHMS staff to provide these.

Provide justification for any changes in wastage by vaccine

The wastage rate is set to 10% to anticipate the cold chain condition. It takes at least 2 years (2011-2012) to replace the non functioning cold chain after the VMAt in 2010.

### 5.2. Immunisation achievements in 2010

### **5.2.1**.

Please comment on the achievements of immunisation programme against targets (as stated in last year APR), the key major activities conducted and the challenges faced in 2010 and how these were addressed

The data management since last year: 1. Timely and accuracy of reporting has been improved significantly. 2.
 Computer was installed in Obstetric Ward in the hospital for improving the recording of birth dose of Hep B and BCG
 Catch up teams were sent to outer islands to do drop-out follow up campaign on low performing islands, 6 islands were

#### 5.2.2.

If targets were not reached, please comment on the reasons for not reaching the targets

#### 5.2.3.

Do males and females have equal access to the immunisation services? Yes

**If No**, please describe how you plan to improve the equal access of males and females to the immunisation services.

**If no data available**, do you plan in the future to collect sex-disaggregated data on routine immunisation reporting?

If Yes, please give a brief description on how you have achieved the equal access.

Vaccination is given equally to all infants without any discrimination. All children has the right to receive health servives and grow optimally to reach their potential.

#### 5.2.4.

Please comment on the achievements and challenges in 2010 on ensuring males and females having equal access to the immunisation services

No challenge in providing vaccination to males and females in Kiribati. All children born in Kiribati will be treated equally.

## 5.3. Data assessments

#### 5.3.1.

Please comment on any discrepancies between immunisation coverage data from different sources (for example, if survey data indicate coverage levels that are different than those measured through the administrative data system, or if the WHO/UNICEF Estimate of National Immunisation Coverage and the official country estimate are different)\*.

There is only one source of data used in Kiribati which is the WHO/UNICEF Joint Reporting Form.

\* Please note that the WHO UNICEF estimates for 2010 will only be available in July 2011 and can have retrospective changes on the time series.

#### 5.3.2.

Have any assessments of administrative data systems been conducted from 2009 to the present? No

If Yes, please describe the assessment(s) and when they took place.

## 5.3.3.

Please describe any activities undertaken to improve administrative data systems from 2008 to the present.

training Appointment of 18 Island supervisors, followed EPI islands up by of supervisors. Establishment of the post of data officer while the MOH is improving the HIS. EPI The of monitoring charts. use

## **5.3.4**.

Please describe any plans that are in place, or will be put into place, to make further improvements to administrative data systems.

Improve the data collection the level national lowest to level EPI Trained the islands supervisors. EPI of Feed back mechanism the to the level. coverage lower - Improved the radio communication. Since 2008, another 7 radio communicaion were installed in the main islands (group islands).

## 5.4. Overall Expenditures and Financing for Immunisation

The purpose of **Table 2a** and **Table 2b** below is to guide GAVI understanding of the broad trends in immunisation programme expenditures and financial flows. Please fill-in the table using US\$.

Exchange rate used 1 \$US = Enter the rate only; no local currency name

Table 2a: Overall Expenditure and Financing for Immunisation from all sources (Government and donors) in US\$

**Note:** To add new lines click on the **New item** icon in the **Action** column.

		Sources of Funding						Actions	
Expenditures by Category Year 2010	Expenditures Year 2010	Country	GAVI	UNICEF	WHO	Donor name	Donor name	Donor name	
Traditional Vaccines*									
New Vaccines									
Injection supplies with AD syringes									
Injection supply with syringes other than ADs									
Cold Chain equipment									
Personnel									
Other operational costs									
Supplemental Immunisation Activities									
Total Expenditures for Immunisation									
Total Government Health									

<sup>\*</sup> Traditional vaccines: BCG, DTP, OPV (or IPV), Measles 1<sup>st</sup> dose (or the combined MR, MMR), TT. Some countries will also include HepB and Hib vaccines in this row, if these vaccines were introduced without GAVI support.

**Table 2b:** Overall Budgeted Expenditures for Immunisation from all sources (Government and donors) in US\$.

Note: To add new lines click on the New item icon in the Action column

Expenditures by Category	Budgeted Year 2012	Budgeted Year 2013	Action s
Traditional Vaccines*			
New Vaccines			
Injection supplies with AD syringes			
Injection supply with syringes other than ADs			
Cold Chain equipment			
Personnel			
Other operational costs			
Supplemental Immunisation Activities			
Total Expenditures for Immunisation			

<sup>\*</sup> Traditional vaccines: BCG, DTP, OPV (or IPV), Measles 1st dose (or the combined MR, MMR), TT. Some countries will also include HepB and Hib vaccines in this row, if these vaccines were introduced without GAVI support.

Please describe trends in immunisation expenditures and financing for the reporting year, such as differences between planned versus actual expenditures, financing and gaps. Give details on the reasons for the reported trends and describe the financial sustainability prospects for the immunisation program over the next three years; whether the funding gaps are manageable, challenging, or alarming. If either of the latter two is applicable, please explain the strategies being pursued to address the gaps and indicate the sources/causes of the gaps.

## 5.5. Inter-Agency Coordinating Committee (ICC)

How many times did the ICC meet in 2010?

Please attach the minutes ( Document number ) from all the ICC meetings held in 2010, including those of the meeting endorsing this report.

List the key concerns or recommendations, if any, made by the ICC on sections <u>5.1 Updated</u> baseline and annual targets to <u>5.4 Overall Expenditures and Financing for Immunisation</u>

- 1. Cold chain is very vital for Kiribati and replacement is needed esp on solar chills in at least 12 health centers in 2011 and 2012.
- 2. Expansion of cold room is needed (additional 3 x 3 m) to be able to store new vaccines (HPV and pneumococcal vaccine), this will be done in 2011.
- 3. MOH Kiribati needs to recruit another additional cold chain technician aince the current staff is overwhelm with hospital needs.
- 4. Request GAVI to support pentavalent vaccine until 2015.
- 5. Strengthen supervision on cold chain and vaccine management.

Are there any Civil Society Organisations (CSO) member of the ICC ?:

If Yes, which ones?

Note: To add new lines click on the *New item* icon in the *Action* column.

List CSO member organisations:	Actions
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## 5.6. Priority actions in 2011 to 2012

What are the country's main objectives and priority actions for its EPI programme for 2011 to 2012? Are they linked with cMYP?

## 5.7. Progress of transition plan for injection safety

For all countries, please report on progress of transition plan for injection safety.

Please report what types of syringes are used and the funding sources of Injection Safety material in 2010

**Note:** To add new lines click on the **New item** icon in the **Action** column.

Vaccine	Types of syringe used in 2010 routine EPI	Funding sources of 2010	Actions		
BCG	AD 0.05 ml	AD 0.05 ml Government			
Measles	AD 0.5 ml Government				
тт	AD 0.5 ml Government				
DTP-containing vaccine	AD 0.5 ml	Government			

Does the country have an injection safety policy/plan? Yes

**If Yes**: Have you encountered any obstacles during the implementation of this injection safety policy/plan? (Please report in box below)

**IF No**: When will the country develop the injection safety policy/plan? (Please report in box below)

Please explain in 2010 how sharps waste is being disposed of, problems encountered, etc.

All Ad supplies in South Tarawa were disposed using incinerator. While in the outer islands were burned and burried. Since a new incinerator is very costly, MOH Kiribati needs some support and assistance to find other doors, methods for waste management properly.

# 6. Immunisation Services Support (ISS)

There is no ISS support this year.

## 7. New and Under-used Vaccines Support (NVS)

## 7.1. Receipt of new & under-used vaccines for 2010 vaccination programme

#### 7.1.1.

Did you receive the approved amount of vaccine doses for 2010 Immunisation Programme that GAVI communicated to you in its Decision Letter (DL)? Fill-in **Table 4** below.

Table 4: Received vaccine doses

**Note:** To add new lines click on the **New item** icon in the **Action** column.

	[A]	[B]		
Vaccine Type	Total doses for 2010 in DL	Total doses received by 31 December 2010 *	Total doses of postponed deliveries in 2011	Actions
DTP- HepB- Hib	8,000	8,000		

<sup>\*</sup> Please also include any deliveries from the previous year received against this DL

If numbers [A] and [B] above are different

What are the main problems encountered? (Lower vaccine utilisation than anticipated? Delay in shipments? Stock-outs? Excessive stocks? Problems with cold chain? Doses discarded because VVM changed colour or because of the expiry date? ...)

What actions have you taken to improve the vaccine management, e.g. such as adjusting the plan for vaccine shipments? (in the country and with UNICEF Supply Division)

- 1. Train the islands supervisors in Vaccine Management training in September 2010.
- 2. Improving the stock management at the central and health facility level.
- 3. Introducing the batch cards and updating the inventory list of cold chain.

## 7.1.2.

For the vaccines in the Table 4 above, has your country faced stock-out situation in 2010? Yes

If Yes, how long did the stock-out last? 6 weeks

Please describe the reason and impact of stock-out

The stock-out was happening at the national level (delay in shipment), but no stock-outs at the facility level. So there is no impact of the stock-out at national level, the coverage of DPT3 was still 90%.

## 7.2. Introduction of a New Vaccine in 2010

#### 7.2.1.

If you have been approved by GAVI to introduce a new vaccine in 2010, please refer to the vaccine introduction plan in the proposal approved and report on achievements

Vaccine introduced	
Phased introduction	Date of introduction
Nationwide introduction	Date of introduction
The time and scale of introduction was as planned in the proposal?	If No, why?

#### 7.2.2.

When is the Post introduction Evaluation (PIE) planned?

If your country conducted a PIE in the past two years, please attach relevant reports ( Document No )

#### 7.2.3.

Has any case of Adverse Event Following Immunisation (AEFI) been reported in 2010 calendar year? No

If AEFI cases were reported in 2010, please describe how the AEFI cases were dealt with and their impact on vaccine introduction

#### 7.2.4.

Use of new vaccines introduction grant (or lump-sum)

Funds of Vaccines Introduction Grant received in 2010

\$US	
Receipt date	

Please report on major activities that have been undertaken in relation to the introduction of a new vaccine, using the GAVI New Vaccine Introduction Grant

N/A

Please describe any problem encountered in the implementation of the planned activities

N/A

Is there a balance of the introduction grant that will be carried forward?

If Yes, how much? US\$

Please describe the activities that will be undertaken with the balance of funds

N/A

#### 7.2.5.

Detailed expenditure of New Vaccines Introduction Grant funds during the 2010 calendar year

Please attach a detailed financial statement for the use of New Vaccines Introduction Grant funds in the 2010 calendar year ( Document No ). (Terms of reference for this financial statement are available in <a href="Annex 1">Annex 1</a>.) Financial statements should be signed by the Chief Accountant or by the Permanent Secretary of Ministry of Health.

## 7.3. Report on country co-financing in **2010** (if applicable)

**Table 5:** Four questions on country co-financing in 2010

	al co-financed amounts and dose	s in 2010?
Co-Financed Payments	Total Amount in US\$	Total Amount in Doses
1st Awarded Vaccine DTP-HepB-Hib, 1 dose/vial, Liquid		3,900
2nd Awarded Vaccine		
3rd Awarded Vaccine		
Q. 2: Which are the sou	rces of funding for co-financing?	
Government		
Donor		
Other		
financing?		
(Financing Unit). This  2. We also confirm based Ministry of Finance, th  3.	has been rectified, so there will be no ded on the discussion today between the D	ng between the National Pharmacy and MOH elay in payment in the future. Director of Public Health and Secretary of the tributing 1.39 \$ per vaccine dose for 2012.
<ul><li>(Financing Unit). This</li><li>We also confirm based Ministry of Finance, th</li></ul>	has been rectified, so there will be no ded on the discussion today between the D	elay in payment in the future.  Director of Public Health and Secretary of the
(Financing Unit). This  2. We also confirm based Ministry of Finance, th  3.  4.	has been rectified, so there will be no do d on the discussion today between the E at yes, the Government of Kiribati is cor	elay in payment in the future.  Director of Public Health and Secretary of the
(Financing Unit). This 2. We also confirm based Ministry of Finance, th 3. 4.  Q. 4: How have the pro	has been rectified, so there will be no ded on the discussion today between the E at yes, the Government of Kiribati is corposed payment schedules and acceptable.	elay in payment in the future. Director of Public Health and Secretary of the stributing 1.39 \$ per vaccine dose for 2012.
(Financing Unit). This  2. We also confirm base Ministry of Finance, th  3. 4.  Q. 4: How have the proyear?  Schedule of Co-Financing	has been rectified, so there will be no ded on the discussion today between the E at yes, the Government of Kiribati is corposed payment schedules and acceptable.	elay in payment in the future. Director of Public Health and Secretary of the stributing 1.39 \$ per vaccine dose for 2012.  tual schedules differed in the reporting
(Financing Unit). This  2. We also confirm based Ministry of Finance, th  3. 4.  Q. 4: How have the proyear?  Schedule of Co-Financing	has been rectified, so there will be no ded on the discussion today between the Eat yes, the Government of Kiribati is cor	Proposed Payment Date for 2012
(Financing Unit). This  2. We also confirm based Ministry of Finance, th  3. 4.  Q. 4: How have the proyear?  Schedule of Co-Financing	has been rectified, so there will be no ded on the discussion today between the Eat yes, the Government of Kiribati is cor	Play in payment in the future. Director of Public Health and Secretary of the stributing 1.39 \$ per vaccine dose for 2012.  Letual schedules differed in the reporting  Proposed Payment Date for 2012
(Financing Unit). This  2. We also confirm based Ministry of Finance, th  3. 4.  Q. 4: How have the proyear?  Schedule of Co-Financing	has been rectified, so there will be no ded on the discussion today between the Eat yes, the Government of Kiribati is cor	Play in payment in the future. Director of Public Health and Secretary of the stributing 1.39 \$ per vaccine dose for 2012.  Letual schedules differed in the reporting  Proposed Payment Date for 2012

If the country is in default please describe and explain the steps the country is planning to take to meet its co-financing requirements. For more information, please see the GAVI Alliance Default Policy: <a href="http://www.gavialliance.org/resources/9">http://www.gavialliance.org/resources/9</a> Co Financing Default Policy.pdf.

Is GAVI's new vaccine support reported on the national health sector budget? Yes

#### 7.4. Vaccine Management (EVSM/VMA/EVM)

Under new guidelines, it will be mandatory for the countries to conduct an EVM prior to an application for introduction of new vaccine.

When was the last Effective Vaccine Store Management (EVSM) conducted?

When was the last Vaccine Management Assessment (VMA) conducted? 22.10.2010

If your country conducted either EVSM or VMA in the past three years, please attach relevant reports. ( Document N° )

A VMA report must be attached from those countries which have introduced a New and Underused Vaccine with GAVI support before 2008.

Please note that EVSM and VMA tools have been replaced by an integrated Effective Vaccine Management (EVM) tool. The information on EVM tool can be found at <a href="http://www.who.int/lmmunisation\_delivery/systems">http://www.who.int/lmmunisation\_delivery/systems</a> policy/logistics/en/index6.html.

For countries which conducted EVSM, VMA or EVM in the past, please report on activities carried out as part of either action plan or improvement plan prepared after the EVSM/VMA/EVM.

1.			Na	tional		vac	cine			manag	emer	nt		assessment
2.		Training	J	for	S	taff	at		the	Natio	nal	V	accine	Storage.
3.	Field	visit	to	three	outer	islands	to	see	the	condition	of	solar	dullas	refrigerators.
4. (	Cold cha	in planı	ning.											

When is the next Effective Vaccine Management (EVM) Assessment planned? 19.11.2012

## 7.5. Change of vaccine presentation

If you would prefer, during 2012, to receive a vaccine presentation which differs from what you are currently being supplied (for instance the number of doses per vial, from one form (liquid/lyophilised) to the other, ...), please provide the vaccine specifications and refer to the minutes of the ICC meeting recommending the change of vaccine presentation. If supplied through UNICEF, planning for a switch in presentation should be initiated following the issuance of Decision Letter (DL) for next year, taking into account country activities needed in order to switch as well as supply availability.

Please specify below the new vaccine presentation

There is no change in the vaccine presentation, Kiribati chooses 1 dose/vial to reduce the high wastage rate because the population of Kiribati is small and distributed in 18 islands.

Please attach the minutes of the ICC and NITAG (if available) meeting ( Document No ) that has endorsed the requested change.

# 7.6. Renewal of multi-year vaccines support for those countries whose current support is ending in 2011

If 2011 is the last year of approved multiyear support for a certain vaccine and the country wishes to extend GAVI support, the country should request for an extension of the co-financing agreement with GAVI for vaccine support starting from 2012 and for the duration of a new Comprehensive Multi-Year Plan (cMYP).

The country hereby request for an extension of GAVI support for DPTHebBHib vaccine for the years 2012 to 2015. At the same time it commits itself to co-finance the procurement of DPTHebBHib vaccine in accordance with the minimum GAVI co-financing levels as summarised in section 7.9 Calculation of requirements.

The multi-year extension of 2012-2015 vaccine support is in line with the new cMYP for the years 2012 to 2015 which is attached to this APR ( Document No ).

The country ICC has endorsed this request for extended support of DPTHebBHib vaccine at the ICC meeting whose minutes are attached to this APR (Document No).

# 7.7. Request for continued support for vaccines for 2012 vaccination programme In order to request NVS support for 2012 vaccination do the following

Confirm here below that your request for 2012 vaccines support is as per section <u>7.9</u> Calculation of requirements: Yes

If you don't confirm, please explain

## 7.8. Weighted average prices of supply and related freight cost

Table 6.1: Commodities Cost

Estimated prices of supply and related freight cost: 2011 from UNICEF Supply Division; 2012 onwards: GAVI Secretariat

Vaccine	Presentation	2011	2012	2013	2014	2015
AD-SYRINGE	0	0.053	0.053	0.053	0.053	0.053
DTP-HepB, 2 doses/vial, Liquid	2	1.600				
DTP-HepB, 10 doses/vial, Liquid	10	0.620	0.620	0.620	0.620	0.620
DTP-HepB-Hib, 1 dose/vial, Liquid	WAP	2.580	2.470	2.320	2.030	1.850
DTP-HepB-Hib, 2 doses/vial, Lyophilised	WAP	2.580	2.470	2.320	2.030	1.850
DTP-HepB-Hib, 10 doses/vial, Liquid	WAP	2.580	2.470	2.320	2.030	1.850
DTP-Hib, 10 doses/vial, Liquid	10	3.400	3.400	3.400	3.400	3.400
HepB monoval, 1 dose/vial, Liquid	1					
HepB monoval, 2 doses/vial, Liquid	2					
Hib monoval, 1 dose/vial, Lyophilised	1	3.400				
Measles, 10 doses/vial, Lyophilised	10	0.240	0.240	0.240	0.240	0.240
Pneumococcal (PCV10), 2 doses/vial, Liquid	2	3.500	3.500	3.500	3.500	3.500
Pneumococcal (PCV13), 1 doses/vial, Liquid	1	3.500	3.500	3.500	3.500	3.500
RECONSTIT-SYRINGE-PENTAVAL	0	0.032	0.032	0.032	0.032	0.032
RECONSTIT-SYRINGE-YF	0	0.038	0.038	0.038	0.038	0.038
Rotavirus 2-dose schedule	1	7.500	6.000	5.000	4.000	3.600
Rotavirus 3-dose schedule	1	5.500	4.000	3.333	2.667	2.400
SAFETY-BOX	0	0.640	0.640	0.640	0.640	0.640
Yellow Fever, 5 doses/vial, Lyophilised	WAP	0.856	0.856	0.856	0.856	0.856
Yellow Fever, 10 doses/vial, Lyophilised	WAP	0.856	0.856	0.856	0.856	0.856

**Note:** WAP - weighted average price (to be used for any presentation: For DTP-HepB-Hib, it applies to 1 dose liquid, 2 dose lyophilised and 10 dose liquid. For Yellow Fever, it applies to 5 dose lyophilised and 10 dose lyophilised)

Table 6.2: Freight Cost

			200'0	000 \$	250'	000 \$	2'000'	000 \$
Vaccines	Group	No Threshold	<b>&lt;=</b>	>	<=	>	<b>&lt;=</b>	>
Yellow Fever	Yellow Fever		20%				10%	5%
DTP+HepB	HepB and or Hib	2%						
DTP-HepB-Hib	HepB and or Hib				15%	3,50%		
Pneumococcal vaccine (PCV10)	Pneumococcal	5%						
Pneumococcal vaccine (PCV13)	Pneumococcal	5%						
Rotavirus	Rotavirus	5%						
Measles	Measles	10%						

## 7.9. Calculation of requirements

Table 7.1.1: Specifications for DTP-HepB-Hib, 1 dose/vial, Liquid

	Instructions		2011	2012		TOTAL
Number of Surviving infants	Table 1	#	3,270	3,329		6,599
Number of children to be vaccinated with the third dose	Table 1	#	2,975	3,062		6,037
Immunisation coverage with the third dose	Table 1	#	91%	92%		
Number of children to be vaccinated with the first dose	Table 1	#	3,008	3,218		6,226
Number of doses per child		#	3	3		
Estimated vaccine wastage factor	Table 1	#	1.11	1.11		

	Instructions		2011	2012		TOTAL
Vaccine stock on 1 January 2011		#		0		
Number of doses per vial		#	1	1		
AD syringes required	Select YES or NO	#	Yes	Yes		
Reconstitution syringes required	Select YES or NO	#	No	No		
Safety boxes required	Select YES or NO	#	Yes	Yes		
Vaccine price per dose	Table 6.1	\$	2.580	2.470		
Country co-financing per dose		\$	0.46	1.39		
AD syringe price per unit	Table 6.1	\$	0.053	0.053		
Reconstitution syringe price per unit	Table 6.1	\$	0.032	0.032		
Safety box price per unit	Table 6.1	\$	0.640	0.640		
Freight cost as % of vaccines value	Table 6.2	%	15.00%	15.00%		
Freight cost as % of devices value	Table 6.2	%	10.00%	10.00%		

## Co-financing tables for DTP-HepB-Hib, 1 dose/vial, Liquid

Co-financing group	Graduating
--------------------	------------

	2011	2012			
Minimum co-financing	0.46	0.74	1.02	1.29	1.57
Your co-financing	0.46	1.39			

 Table 7.1.2: Estimated GAVI support and country co-financing (GAVI support)

Supply that is procured by GAVI and related cost in US\$			For Approval	For Endo	rsement	
Required supply item		2011	2012			TOTAL
Number of vaccine doses	#		5,700			5,700
Number of AD syringes	#		5,700			5,700
Number of re-constitution syringes	#		0			0
Number of safety boxes	#		75			75

Supply that is procured by GAVI and related cost in US\$		For Approval	For Endo	rsement	
Required supply item	2011	2012			TOTAL
Total value to be co-financed by GAVI	\$	17,000			17,000

**Table 7.1.3:** Estimated GAVI support and country co-financing (Country support)

Supply that is procured by the country and related cost in US\$			For approval	For end	orsement	
Required supply item		2011	2012			TOTAL
Number of vaccine doses	#		5,300			5,300
Number of AD syringes	#		5,300			5,300
Number of re-constitution syringes	#		0			0
Number of safety boxes	#		75			75
Total value to be co-financed by the country	\$		15,500			15,500

Table 7.1.4: Calculation of requirements for DTP-HepB-Hib, 1 dose/vial, Liquid

		Formula	2011		2012										
				Total	Gov.	GA VI	Total	Gov.	GA VI	Total	Gov.	GA VI	Total	Gov.	GAVI
Α	Country Co- finance			47.82%											
В	Number of children to be vaccinated with the first dose	Table 1	3,008	3,218	1,539	1,67 9									
С	Number of doses per child	Vaccine parameter (schedule)	3	3	3	3									

		Formula	2011		2012										
				Total	Gov.	GA VI	Total	Gov.	GA VI	Total	Gov.	GA VI	Total	Gov.	GAVI
D	Number of doses needed	ВхС	9,024	9,654	4,617	5,03 7									
E	Estimated vaccine wastage factor	Wastage factor table	1.11	1.11	1.11	1.11									
F	Number of doses needed including wastage	DxE	10,017	10,716	5,124	5,59 2									
G	Vaccines buffer stock	(F - F of previous year) * 0.25		175	84	91									
Н	Stock on 1 January 2011			0	0	0									
I	Total vaccine doses needed	F + G - H		10,891	5,208	5,68 3									
J	Number of doses per vial	Vaccine parameter		1	1	1									
к	Number of AD syringes (+ 10% wastage) needed	(D + G –H) x 1.11		10,911	5,218	5,69 3									
L	Reconstitution syringes (+ 10% wastage) needed	I/J*1.11		0	0	0									
М	Total of safety boxes (+ 10% of extra need) needed	(K + L) /100 * 1.11		122	59	63									
N	Cost of vaccines needed	lxg		26,901	12,863	14,0 38									
0	Cost of AD	K x ca		579	277	302									

		Formula	2011		2012										
				Total	Gov.	GA VI	Total	Gov.	GA VI	Total	Gov.	GA VI	Total	Gov.	GAVI
	syringes needed														
Р	Cost of reconstitution syringes needed	L x cr		0	0	0									
Q	Cost of safety boxes needed	M x cs		79	38	41									
R	Freight cost for vaccines needed	N x fv		4,036	1,930	2,10 6									
s	Freight cost for devices needed	(O+P+Q) x fd		66	32	34									
Т	Total fund needed	(N+O+P+Q +R+S)		31,661	15,139	16,5 22									
U	Total country co-financing	13 cc		15,139											
v	Country co- financing % of GAVI supported proportion	U/T		47.82%											

# 8. Injection Safety Support (INS)

There is no INS support this year.

# 9. Health System Strengthening Programme (HSS)

There is no HSS support this year.

# 10. Civil Society Programme (CSO)

There is no CSO support this year.

## 11. Comments

Comments from ICC/HSCC Chairs

Please provide any comments that you may wish to bring to the attention of the monitoring IRC in the course of this review and any information you may wish to share in relation to challenges you have experienced during the year under review. These could be in addition to the approved minutes, which should be included in the attachments

### 12. Annexes

#### Annex 1

#### TERMS OF REFERENCE:

# FINANCIAL STATEMENTS FOR IMMUNISATION SERVICES SUPPORT (ISS) AND NEW VACCINE INTRODUCTION GRANTS

- I. All countries that have received ISS /new vaccine introduction grants during the 2010 calendar year, or had balances of funding remaining from previously disbursed ISS/new vaccine introduction grants in 2010, are required to submit financial statements for these programmes as part of their Annual Progress Reports.
- II. Financial statements should be compiled based upon countries' own national standards for accounting, thus GAVI will not provide a single template to countries with predetermined cost categories.
- III. At a minimum, GAVI requires a simple statement of income and expenditure for activity during the 2010 calendar year, to be comprised of points (a) through (f), below. A sample basic statement of income and expenditure is provided on the next page.
  - a. Funds carried forward from the 2009 calendar year (opening balance as of 1 January 2010)
  - b. Income received from GAVI during 2010
  - c. Other income received during 2010 (interest, fees, etc)
  - d. Total expenditure during the calendar year
  - e. Closing balance as of 31 December 2010
  - f. A detailed analysis of expenditures during 2010, based on *your government's own system of economic classification*. This analysis should summarise total annual expenditure for the year by your government's own system of economic classification, and relevant cost categories, for example: wages & salaries. If possible, please report on the budget for each category at the beginning of the calendar year, actual expenditure during the calendar year, and the balance remaining for each cost category as of 31 December 2010 (referred to as the "variance").
- IV. Financial statements should be compiled in local currency, with an indication of the USD exchange rate applied. Countries should provide additional explanation of how and why a particular rate of exchange has been applied, and any supplementary notes that may help the GAVI Alliance in its review of the financial statements.
- V. Financial statements need not have been audited/certified prior to their submission to GAVI. However, it is understood that these statements should be subjected to scrutiny during each country's external audit for the 2010 financial year. Audits for ISS are due to the GAVI Secretariat 6 months following the close of each country's financial year.

## MINIMUM REQUIREMENTS FOR ISS AND VACCINE INTRODUCTION GRANT FINANCIAL STATEMENTS

An example statement of income & expenditure

Summary of income and expenditure – GAVI ISS		
	Local currency (CFA)	Value in USD *
Balance brought forward from 2008 (balance as of 31Decembre 2008)	25,392,830	53,000
Summary of income received during 2009		
Income received from GAVI	57 493 200	120,000
Income from interest	7,665,760	16,000
Other income (fees)	179,666	375
Total Income	38,987,576	81,375
Total expenditure during 2009	30,592,132	63,852
Balance as of 31 December 2009 (balance carried forward to 2010)	60,139,325	125,523

<sup>\*</sup> An average rate of CFA 479,11 = UD 1 applied.

Detailed analysis of expenditure by economic classification	on ** - GAVI IS	S				
	Budget in CFA	Budget in USD	Actual in CFA	Actual in USD	Variance in CFA	Variance in USD
Salary expenditure						
Wedges & salaries	2,000,000	4,174	0	0	2,000,000	4,174
Per diem payments	9,000,000	18,785	6,150,000	12,836	2,850,000	5,949
Non-salary expenditure						
Training	13,000,000	27,134	12 650,000	26,403	350,000	731
Fuel	3,000,000	6,262	4 000,000	8,349	-1,000,000	-2,087
Maintenance & overheads	2,500,000	5,218	1 000,000	2,087	1,500,000	3,131
Other expenditures						
Vehicles	12,500,000	26,090	6,792,132	14,177	5,707,868	11,913
TOTALS FOR 2009	42,000,000	87,663	30,592,132	63,852	11,407,868	23,811

<sup>\*\*</sup> Expenditure categories are indicative and only included for demonstration purpose. Each implementing government should provide statements in accordance with its own system for economic classification.

# TERMS OF REFERENCE: FINANCIAL STATEMENTS FOR HEALTH SYSTEMS STRENGTHENING (HSS)

- All countries that have received HSS grants during the 2010 calendar year, or had balances of funding remaining from previously disbursed HSS grants in 2010, are required to submit financial statements for these programmes as part of their Annual Progress Reports.
- II. Financial statements should be compiled based upon countries' own national standards for accounting, thus GAVI will not provide a single template to countries with predetermined cost categories.
- III. At a minimum, GAVI requires a simple statement of income and expenditure for activity during the 2010 calendar year, to be comprised of points (a) through (f), below. A sample basic statement of income and expenditure is provided on next page.
  - a. Funds carried forward from the 2009 calendar year (opening balance as of 1 January 2010)
  - b. Income received from GAVI during 2010
  - c. Other income received during 2010 (interest, fees, etc)
  - d. Total expenditure during the calendar year
  - e. Closing balance as of 31 December 2010
  - f. A detailed analysis of expenditures during 2010, based on your government's own system of economic classification. This analysis should summarise total annual expenditure for each HSS objective and activity, per your government's originally approved HSS proposal, with further breakdown by cost category (for example: wages & salaries). Cost categories used should be based upon your government's own system for economic classification. Please report the budget for each objective, activity and cost category at the beginning of the calendar year, the actual expenditure during the calendar year, and the balance remaining for each objective, activity and cost category as of 31 December 2010 (referred to as the "variance").
- IV. Financial statements should be compiled in local currency, with an indication of the USD exchange rate applied. Countries should provide additional explanation of how and why a particular rate of exchange has been applied, and any supplementary notes that may help the GAVI Alliance in its review of the financial statements.
- V. Financial statements need not have been audited/certified prior to their submission to GAVI. However, it is understood that these statements should be subjected to scrutiny during each country's external audit for the 2010 financial year. Audits for HSS are due to the GAVI Secretariat 6 months following the close of each country's financial year.

## MINIMUM REQUIREMENTS FOR HSS FINANCIAL STATEMENTS:

An example statement of income & expenditure

Summary of income and expenditure – GAVI HSS		
	Local currency (CFA)	Value in USD *
Balance brought forward from 2008 (balance as of 31Decembre 2008)	25,392,830	53,000
Summary of income received during 2009		
Income received from GAVI	57 493 200	120,000
Income from interest	7,665,760	16,000
Other income (fees)	179,666	375
Total Income	38,987,576	81,375
Total expenditure during 2009	30,592,132	63,852
Balance as of 31 December 2009 (balance carried forward to 2010)	60,139,325	125,523

<sup>\*</sup> An average rate of CFA 479,11 = UD 1 applied.

Detailed analysis of expenditure	by economic classification	on ** – GAVI HS	SS				
		Budget in CFA	Budget in USD	Actual in CFA	Actual in USD	Variance in CFA	Variance in USD
Salary expenditure							
	Wedges & salaries	2,000,000	4,174	0	0	2,000,000	4,174
	Per diem payments	9,000,000	18,785	6,150,000	12,836	2,850,000	5,949
Non-salary expenditure							
	Training	13,000,000	27,134	12 650,000	26,403	350,000	731
	Fuel	3,000,000	6,262	4 000,000	8,349	-1,000,000	-2,087
	Maintenance & overheads	2,500,000	5,218	1 000,000	2,087	1,500,000	3,131
Other expenditures							
	Vehicles	12,500,000	26,090	6,792,132	14,177	5,707,868	11,913
TOTALS FOR 2009		42,000,000	87,663	30,592,132	63,852	11,407,868	23,811

<sup>\*\*</sup> Expenditure categories are indicative and only included for demonstration purpose. Each implementing government should provide statements in accordance with its own system for economic classification.

## TERMS OF REFERENCE: FINANCIAL STATEMENTS FOR CIVIL SOCIETY ORGANISATION (CSO) TYPE B

- All countries that have received CSO 'Type B' grants during the 2010 calendar year, or had balances of funding remaining from previously disbursed CSO 'Type B' grants in 2010, are required to submit financial statements for these programmes as part of their Annual Progress Reports.
- II. Financial statements should be compiled based upon countries' own national standards for accounting, thus GAVI will not provide a single template to countries with predetermined cost categories.
- III. At a minimum, GAVI requires a simple statement of income and expenditure for activity during the 2010 calendar year, to be comprised of points (a) through (f), below. A sample basic statement of income and expenditure is provided on page 3 of this annex.
  - a. Funds carried forward from the 2009 calendar year (opening balance as of 1 January 2010 )
  - b. Income received from GAVI during 2010
  - c. Other income received during 2010 (interest, fees, etc)
  - d. Total expenditure during the calendar year
  - e. Closing balance as of 31 December 2010
  - f. A detailed analysis of expenditures during 2010, based on your government's own system of economic classification. This analysis should summarise total annual expenditure by each civil society partner, per your government's originally approved CSO 'Type B' proposal, with further breakdown by cost category (for example: wages & salaries). Cost categories used should be based upon your government's own system for economic classification. Please report the budget for each objective, activity and cost category at the beginning of the calendar year, the actual expenditure during the calendar year, and the balance remaining for each objective, activity and cost category as of 31 December 2010 (referred to as the "variance").
- IV. Financial statements should be compiled in local currency, with an indication of the USD exchange rate applied. Countries should provide additional explanation of how and why a particular rate of exchange has been applied, and any supplementary notes that may help the GAVI Alliance in its review of the financial statements.
- V. Financial statements need not have been audited/certified prior to their submission to GAVI. However, it is understood that these statements should be subjected to scrutiny during each country's external audit for the 2010 financial year. Audits for CSO 'Type B' are due to the GAVI Secretariat 6 months following the close of each country's financial year.

## MINIMUM REQUIREMENTS FOR CSO 'Type B' FINANCIAL STATEMENTS

An example statement of income & expenditure

Summary of income and expenditure – GAVI CSO		
	Local currency (CFA)	Value in USD *
Balance brought forward from 2008 (balance as of 31Decembre 2008)	25,392,830	53,000
Summary of income received during 2009		
Income received from GAVI	57 493 200	120,000
Income from interest	7,665,760	16,000
Other income (fees)	179,666	375
Total Income	38,987,576	81,375
Total expenditure during 2009	30,592,132	63,852
Balance as of 31 December 2009 (balance carried forward to 2010)	60,139,325	125,523

<sup>\*</sup> An average rate of CFA 479,11 = UD 1 applied.

Detailed analysis of expenditure by economic classification ** – GAVI CSO						
	Budget in CFA	Budget in USD	Actual in CFA	Actual in USD	Variance in CFA	Variance in USD
Salary expenditure						
Wedges & salaries	2,000,000	4,174	0	0	2,000,000	4,174
Per diem payments	9,000,000	18,785	6,150,000	12,836	2,850,000	5,949
Non-salary expenditure						
Training	13,000,000	27,134	12 650,000	26,403	350,000	731
Fuel	3,000,000	6,262	4 000,000	8,349	-1,000,000	-2,087
Maintenance & overheads	2,500,000	5,218	1 000,000	2,087	1,500,000	3,131
Other expenditures						
Vehicles	12,500,000	26,090	6,792,132	14,177	5,707,868	11,913
TOTALS FOR 2009	42,000,000	87,663	30,592,132	63,852	11,407,868	23,811

<sup>\*\*</sup> Expenditure categories are indicative and only included for demonstration purpose. Each implementing government should provide statements in accordance with its own system for economic classification.

## 13. Attachments

## 13.1. List of Supporting Documents Attached to this APR

Document	Section	Document Number	Mandatory *
Signature of Minister of Health (or delegated authority)		6	Yes
Signature of Minister of Finance (or delegated authority)		7	Yes
Signatures of members of ICC		5	Yes
Signatures of members of HSCC			
Minutes of ICC meetings in 2010		2	Yes
Minutes of ICC meeting in 2011 endorsing APR 2010		1	Yes
Minutes of HSCC meetings in 2010			
Minutes of HSCC meeting in 2011 endorsing APR 2010			
Financial Statement for ISS grant in 2010			
Financial Statement for CSO Type B grant in 2010			
Financial Statement for HSS grant in 2010			
EVSM/VMA/EVM report			
External Audit Report (Fiscal Year 2010) for ISS grant			
CSO Mapping Report (Type A)			
New Banking Details		4	
new cMYP starting 2012			
Summary on fund utilisation of CSO Type A in 2010			
Financial Statement for NVS introduction grant in 2010			
External Audit Report (Fiscal Year 2010) for CSO Type B grant			
External Audit Report (Fiscal Year 2010) for HSS grant			
Latest Health Sector Review Report			

## 13.2. Attachments

List of all the mandatory and optional documents attached to this form

**Note:** Use the *Upload file* arrow icon to upload the document. Use the *Delete item* icon to delete a line. To add new lines click on the *New item* icon in the *Action* column.

ID	File type	File name		
	Description	Date and Time Size	New file	Actions
1	File Type: Minutes of ICC meeting in 2011 endorsing APR 2010 * File Desc:	File name: ICC meeting,endorsement of Gavi application and APR.pdf Date/Time: 31.05.2011 00:08:33 Size: 109 KB		
2	File Type: Minutes of ICC meetings in 2010 * File Desc: minutes of ICC 2010	File name: 3 ICC meeting minutes of 2010.pdf  Date/Time: 15.06.2011 02:45:13  Size: 546 KB		

	File type	File name  Date and Time  Size		Actions
ID	Description			
3	File Type:	File name: RE NVS application from Republic of Kiribati.msg		
	File Desc: explanation of targets increase for 2012	<b>Date/Time:</b> 15.06.2011 03:58:42 <b>Size:</b> 1 MB		
4	File Type: New Banking Details File Desc:	File name: Banking form GAVI proposal Kiribati.pdf  Date/Time: 27.06.2011 04:04:09 Size: 335 KB		
5	File Type: Signatures of members of ICC * File Desc:	File name: ICC members signature for APR.pdf  Date/Time: 02.07.2011 07:33:06 Size: 145 KB		
6	File Type: Signature of Minister of Health (or delegated authority) * File Desc: Signatures of the Ministers	File name:  Ministers signature for APR.pdf  Date/Time:  02.07.2011 07:35:11  Size:  125 KB		
7	File Type: Signature of Minister of Finance (or delegated authority) * File Desc:	File name:  Ministers+signature+for+APR.pdf  Date/Time: 05.07.2011 05:13:25  Size: 125 KB		
8	File Type: other File Desc: ICC minutes	File name: 2010GAVI APR.docx  Date/Time: 20.07.2011 12:31:28 Size: 15 KB		
9	File Type: other File Desc: ICC signature	File name: ICC members signature for APR.pdf Date/Time: 20.07.2011 12:32:04 Size: 140 KB		
10	File Type: other File Desc: e mail from Kiribati	File name: FW FW FOR IMMEDIATE ATTENTION APR from Republic of Kiribati.msg  Date/Time: 20.07.2011 12:33:50  Size: 238 KB		