



## GAVI Alliance Board Meeting

7-8 July 2011

Intercontinental Hotel, Geneva, Switzerland

Wednesday, 6 July: Pre-Board meetings

Thursday, 7 July: 8.30-18.30 (Board meeting Day One)

Friday, 8 July: 8.00-15.15 (Board meeting Day Two)

Quorum: 12

### Agenda (v. 30 June 2011)

#### Pre-Board Meetings – Wednesday 6 July 2011

Item	Subject	Room	Schedule
	Preview of the new GAVI Alliance website – available all day	Foyer	9.00-18.00
<b>A</b>	<b>Pre-Board meetings – Morning session</b>		<b>10.00-13.30</b>
	<ul style="list-style-type: none"> <li>Technical briefing on cash based programmes</li> <li>IFFIm Board meeting</li> <li>AMC stakeholders meeting</li> <li>Civil society organisations meeting</li> <li>Chair's individual meetings with Committee Chairs</li> </ul>	Ballroom C Berne Ballroom B Ballroom C	10.00-11.00 11.00-12.30 11.15-13.30 11.30-13.00 Ongoing
	<b>Lunch</b>	<b>Benelux-Londres</b>	<b>12.30-14.30</b>
<b>B</b>	<b>Pre-Board meetings – Afternoon session</b>		<b>13.30-17.30</b>
	<ul style="list-style-type: none"> <li>IFFIm donors meeting</li> <li>Developing country Board members meeting</li> <li>GAVI donors meeting</li> <li>New Board members meeting hosted by the Chair</li> <li>Unaffiliated board members briefing</li> </ul>	Ballroom C Berne Ballroom B Ballroom C Berne	13.30-15.30 14.00-16.00 15.30-17.30 16.00-17.00 16.15-17.00
<b>C</b>	<b>Governance Committee meeting</b>	<b>Berne</b>	<b>17.30-19.00</b>
<b>D</b>	<b>GAVI Alliance Board – Closed session</b>	<b>Ballrooms A-E</b>	<b>19.00-21.30</b>
	<ul style="list-style-type: none"> <li>Dinner</li> <li>Follow up to Oslo retreat</li> </ul>		

Next Board Meeting: 16-17 November 2011, Dhaka, Bangladesh

Debbie Adams, Secretary, +41 22 909 6504, [dadams@gavialliance.org](mailto:dadams@gavialliance.org)

Kevin A. Klock, Assistant Secretary, +1 202 478 7734, [kklock@gavialliance.org](mailto:kklock@gavialliance.org)

## DAY ONE – Thursday 7 July 2011

Item	Subject	Action	Schedule
<b>Opening Session</b>			
01	<b>Chair's report</b> <ul style="list-style-type: none"><li>Welcome</li><li>Declarations of interest</li><li>Minutes</li><li>Action sheet</li><li>Workplan</li></ul> Dagfinn Høybråten, Board Chair	<b>INFORMATION</b>	8:30-9.30
02	<b>CEO's report</b> Helen Evans, Interim CEO	<b>INFORMATION</b>	9.30-10.30
	<b>Coffee</b>		<b>10.30-11.00</b>
<b>SG3: Funding Predictability</b>			
03	<b>Report from the 2011 Pledging Conference</b> Joelle Tanguy, MD, External Relations	<b>INFORMATION</b>	11.00-11.30
04	<b>Financial Forecast update</b> Barry Greene, MD, Finance and Operations	<b>INFORMATION</b>	11.30-12.15
05	<b>GAVI Matching Fund for Immunisation</b> David Ferreira, MD, Innovative Financing	<b>INFORMATION</b>	12.15-12.45
	<b>Lunch</b>		<b>12.45-14.00</b>
06	<b>India pentavalent programme</b> Mercy Ahun, MD, Programme Delivery	<b>DECISION</b>	14.00-14.30
<b>SG1: Update and Use of Underused and New Vaccines</b>			
07	<b>Accelerated Vaccine Introduction – progress report</b> Jon Pearman, Director, AVI, Policy & Performance	<b>DISCUSSION</b>	14.30-16.00
	<b>Coffee</b>		<b>16.00-16.30</b>
<b>SG2: Health Systems to Deliver Immunisation</b>			
08	<b>Cash Based Support</b> Paul Fife, Chair, Cash-Based Support Task Team Nina Schwalbe, MD, Policy and Performance	<b>DECISION</b>	16.30-18.00
09	<b>Cash programme risk management</b> Cees Klumper, Director, Internal Audit	<b>DECISION</b>	18.00-18.30
	<b>Board photo</b>		<b>18.30-18.45</b>
	<b>Dinner</b>		<b>19.30</b>

## DAY TWO - Friday 8 July 2011

Item	Subject	Action	Schedule
10	<b>Chair's overview</b> Dagfinn Høybråten	<b>INFORMATION</b>	8.00-8.15
11	<b>Individual country report – Sri Lanka</b> Lalith Dissanayaka, Deputy Minister of Health, Sri Lanka	<b>INFORMATION</b>	8.15-8.45
<b>Administration</b>			
12	<b>Business and administration decisions</b> <ul style="list-style-type: none"><li>• Nominations from the Governance Committee</li><li>• Other decisions recommended by the Governance Committee</li><li>• Revision to the Delegation of Authority Policy Debbie Adams, MD, Law and Governance</li><li>• Revision to the Programme Funding Policy</li><li>• Revision to the Cash Investment Policy Barry Greene</li></ul>	<b>DECISION</b>	8.45-10.30
<b>Coffee</b>			<b>10.30-11.00</b>
13	<b>Committee Chair reports</b> <ul style="list-style-type: none"><li>• Executive Committee – Jaime Sepulveda</li><li>• Governance Committee – Dagfinn Høybråten</li><li>• Programme and Pol Cte - Gustavo Gonzalez-Canali</li><li>• Audit and Finance Committee – Wayne Berson</li><li>• Investment Committee – George W. Wellde, Jr</li><li>• Eval Adv Committee – Bernhard Schwartländer</li></ul>	<b>INFORMATION</b>	11.00-12.15
<b>Lunch</b>			<b>12.15-13.15</b>
<b>Performance and Risk Management</b>			
14	<b>Update on performance and risk management</b> Helen Evans	<b>DISCUSSION</b>	13.15-13.45
15	<b>Annual internal audit report</b> Cees Klumper	<b>INFORMATION</b>	13.45-14.15
16	<b>Review of decisions</b> Debbie Adams	<b>INFORMATION</b>	14.15-14.45
17	<b>Closing remarks and any other business</b> Dagfinn Høybråten	<b>DISCUSSION</b>	14.45-15.15