



## **GAVI Alliance Board Meeting**

11-12 June 2013

Starling Hotel, Geneva, Switzerland

Monday 10 June: Pre-Board meetings

Tuesday 11 June: 08.30-18.15 (Board meeting Day One)

Wednesday 12 June: 09.00-17.30 (Board meeting Day Two)

Quorum: 14

### **Agenda**

#### **UPDATED - Pre-Board Meetings – Monday, 10 June 2013**

<b>Item</b>	<b>Subject</b>	<b>Room</b>	<b>Schedule</b>
<b>Pre-Board meetings</b>			
	• Technical Briefing	<b>Montana</b>	10.30-12.30
	• AMC annual stakeholders' meeting	<b>Villars</b>	11.00-13.00
	• GAVI Donors' meeting	<b>Saas Fee</b>	12.00-14.30
	• GAVI Donors' consultation on revisions to GAVI TAP and Gender Policies	<b>Saas Fee</b>	14.30-15.30
	• Developing Countries Board members meeting	<b>Montana</b>	14.00-16.30
	• All Chairs meeting	<b>Villars</b>	13.30-14.30
	• Governance Committee meeting	<b>Arosa</b>	14.45-15.45
	• Executive Committee meeting	<b>Villars</b>	16.00-17.00
	• IFFIm Donors' Meeting	<b>Saas Fee</b>	17.00-18.30
	• Closed Executive Session	<b>Montana</b>	17.30-19.00
	• IFFIm Board meeting	<b>Arosa</b>	19.30-21.15

**DAY ONE – Tuesday, 11 June 2013**

<b>Item</b>	<b>Subject</b>	<b>Action</b>	<b>Schedule</b>
<b>01</b>	<b>Chair's report and presentation of short film</b> <ul style="list-style-type: none"><li>• Declarations of interest</li><li>• Minutes</li><li>• Action sheet</li><li>• Workplan</li></ul> Dagfinn Høybråten, Board Chair	<b>DISCUSSION</b>	08.30-08.45
<b>02</b>	<b>Consent agenda</b> <ul style="list-style-type: none"><li>• Board/Committee member appointments</li><li>• Committee chairs and member terms: Changes to By-Laws and Committee Charters</li><li>• Revision to the Investment Committee Charter</li><li>• Board Travel Policy</li><li>• Amendment to Programme Funding Policy</li><li>• Internal audit reporting lines and terms of reference</li><li>• Review of GAVI's pilot prioritisation mechanism</li></ul>	<b>DECISION</b>	08.45-09.00
<b>03</b>	<b>CEO's report</b> Seth Berkley, Chief Executive Officer	<b>INFORMATION</b>	09.00-11.00
	<b>Coffee</b>	<b>Foyer Rive Gauche</b>	<b>11.00-11.30</b>
<b>04</b>	<b>Committee Chair reports</b> <ul style="list-style-type: none"><li>• Executive Committee – Dagfinn Høybråten</li><li>• Governance Committee – Geeta Rao Gupta</li><li>• Programme and Policy Committee - Gustavo Gonzalez-Canali</li><li>• Audit and Finance Committee – Wayne Berson</li><li>• Investment Committee – George W. Wellde, Jr</li><li>• Evaluation Advisory Committee – Sania Nishtar</li></ul>	<b>INFORMATION</b>	11.30-13.00
	<b>Lunch</b>	<b>Zermatt</b>	<b>13.00-14.00</b>
<b>05</b>	<b>Financial forecast</b> Barry Greene, Managing Director, Finance and Operations	<b>INFORMATION</b>	14.00-15.00
	<b>Coffee</b>	<b>Foyer Rive Gauche</b>	15.00-15.30
<b>06</b>	<b>Vaccine investment strategy</b> Aurélia Nguyen, Director, Policy and Market Shaping	<b>DECISION</b>	15.30-17.00
<b>07</b>	<b>Polio and routine immunisation</b> Alan Brooks, Special Adviser for Immunisation	<b>DECISION</b>	17.00-18.00
<b>08</b>	<b>Chair's reflections on the day</b> Dagfinn Høybråten		18.00-18.15
	<b>Board photo</b>	<b>TBC</b>	<b>18.15</b>
	<b>Board dinner</b>	<b>Zermatt</b>	<b>19.30-21.00</b>

**DAY TWO – Wednesday, 12 June 2013**

Item	Subject	Action	Schedule
	<b>GAVI donors' breakfast</b>	<b>Pontresina</b>	<b>07.45-08.45</b>
09	<b>Chair's overview and presentation of short film</b> Dagfinn Høybråten	<b>INFORMATION</b>	09.00-09.45
10	<b>Presentation from CSOs on their activities in GAVI-eligible countries</b> Jennifer Overton, Catholic Relief Services (CRS)	<b>INFORMATION</b>	09.45-10.15
11	<b>Country Programmes update (including Health and immunisation systems strengthening)</b> Hind Khatib-Othman, Managing Director, Country Programmes	<b>INFORMATION</b>	10.15-11.00
	<b>Coffee</b>	<b>Foyer Rive Gauche</b>	11.00-11.30
12	<b>Grant application, monitoring and review</b> Peter Hansen, Director, Monitoring & Evaluation Daniel Thornton, Director, Strategic Initiatives	<b>DECISION</b>	11.30-12.30
	<b>Lunch</b>	<b>Zermatt</b>	<b>12.30-13.30</b>
13	<b>Mid-term review and fundraising update</b> Marie-Ange Saraka-Yao, Director, Resource Mobilisation	<b>INFORMATION</b>	13.30-14.30
14	<b>IFFIm report</b> René Karsenti, Board Chair, IFFIm Company David Ferreira, Managing Director, Innovative Finance	<b>INFORMATION</b>	14.30-15.00
	<b>Coffee</b>	<b>Foyer Rive Gauche</b>	15.00-15.15
15	<b>Risk management update</b> Helen Evans, Deputy CEO	<b>GUIDANCE</b>	15.15-16.00
16	<b>Report of the internal auditor</b> Simon Lamb, Managing Director, Internal Audit	<b>INFORMATION</b>	16.00-17.00
17	<b>Review of decisions and actions</b> Debbie Adams, Managing Director, Law and Governance	<b>INFORMATION</b>	17.00-17.15
18	<b>Closing remarks and any other business</b> Dagfinn Høybråten	<b>INFORMATION</b>	17.15-17.30

**Next Board Meeting:** 21-22 November 2013, Phnom Penh, Cambodia

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