

Gavi Support Detail Instructions

Congratulations on completing your Theory of Change (STEP 2). These instructions will help you to complete your Gavi Support Detail (STEP 3).

Step 3 is where you will clearly detail out how you will use your portfolio of Gavi support to reflect the objectives and activities you prioritised in your Theory of Change.



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Part 1: Introduction to the Gavi Support Detail

What is the Gavi Support Detail and its components?

The Gavi Support Detail captures information on the support you are requesting from Gavi.

Tab 1: Costed Workplan: The 3-5-year costed workplan provides an overview of key dimensions of your request for Gavi support and how they fit together. It will also serve for monitoring the implementation of your Gavi grants. Building on your Theory of Change, the workplan includes:

- Objectives and key activity-level budget information
- Requested Gavi resources (cash, vaccines, cold chain equipment, technical assistance)
- Entities responsible for implementation
- Timing and duration of implementation
- Annual budgeting for each activity
- Implementation notes

Tab 2: New Vaccine Support (within 24 months of the application submission date): assembles information on new vaccine support requested (introductions into routine immunisation and/or campaigns / Supplementary Immunisation Activities) to occur within 24 months from the FPP submission. Here you will provide information on the choice of vaccine presentation, targets, related cash support (VIGs/Ops) requested, and obtain estimated co-financing obligations. Additional vaccine-specific information will be required to attach to your Gavi Support Detail (such as the vaccine introduction plan). Consult the [Gavi Vaccine Funding Guidelines](#) and the [Roadmap & Completion Checklist](#) for details.

NOTE: Countries should include Vaccine introductions/campaigns planned to occur 24 months after the submission date in their Theory of Change and the workplan based on available information. In most cases, detailed information will not yet be available. Therefore, you will need to submit a request for the new vaccine support closer in time with the required, comprehensive information described in the Gavi Vaccine Funding Guidelines. These requests will be subject to an independent review.

Tab 3: Grant-linked KPIs & Learning: Includes the grant-linked Key Performance Indicators (KPIs) and learning activities. The grant linked KPIs are a standardised set of indicators against which you will be asked to set targets for your Theory of Change duration. Learning activities should address evidence gaps and help with the impactful planning, implementation, and monitoring of your immunisation programme.

Tab 4: Targeted Areas for Gavi Support: Includes a pre-populated list of sub-national administrative areas (provincial/district level). It allows countries to indicate where HSS, EAF, and any other type of Gavi support will be targeted sub-national. Targeted activities are focused and limited to certain geographic areas within the country.

NOTE: In addition to the Gavi Support Detail, you must provide a detailed budget unless otherwise directed by your SCM. The detailed budget is a separate document with instructions for completion. Investments and activities reflected in the Gavi Support Detail and the detailed budget must align.

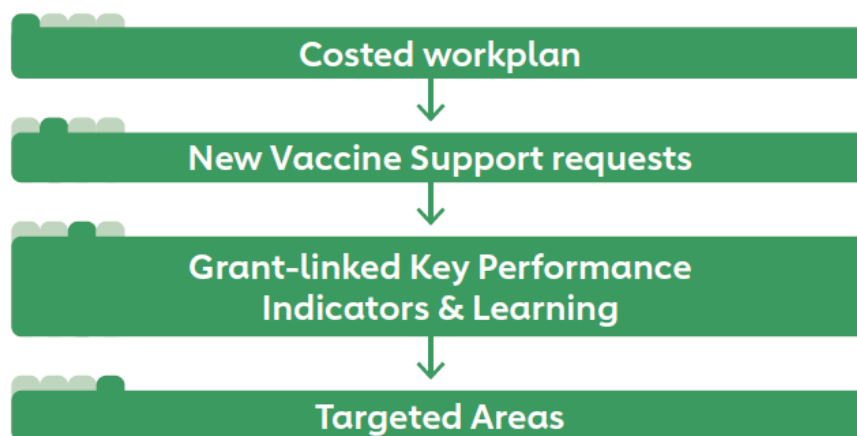
How will the Gavi Support Detail be used?

The Gavi Support Detail documents the request for Gavi support. It is initially a tool for planning your Gavi support. However, it will also be a living tool to be used over the life of your Gavi portfolio.

The Gavi Support Detail should be used as:

1. A planning tool. The Gavi Support Details maps out what activities and interventions you would like to conduct with Gavi support within the grant period, comprehensively capturing the various types of support requests (e.g., new vaccine support, technical assistance etc.). It also marks progress against implementation efforts and towards identified objectives.
2. A learning and decision-making tool. Once it is created, your Gavi Support Detail should be regularly referenced by the EPI team with your Senior Country Manager and partners to compare your initial planning against actual implementation of your programmes. When actual progress differs from the planning, adjustments might have to be made in discussion and agreement with your Senior Country Manager.

Open the [Gavi Support Detail Template](#) to get started.



Part 2: Instructions for Completing your Gavi Support Detail

Costed workplan

The workplan will provide an overview of the Gavi support requested, including activities across different support types, such as HSS, TCA, and vaccine support. It should include any new vaccine introductions or campaigns anticipated for the planning period.

TAB 1: Build Your Workplan

Your workplan provides a comprehensive view of your requested Gavi portfolio of support. Use below four steps to guide your completion of the template, indicating (1) suggested activities and classifying them according to key Gavi areas, (2) which Gavi funds will be used for, e.g. HSS, VIG, (3) implementers and (4) high-level timing and annual costs.

Step 1: Populate the workplan with activities, classified by supported outcomes, investment areas and objectives. Tag the activities on zero-dose and gender aspects.

Column A-C: Populate the **Strategic Outcomes, Gavi Investment Areas,** and **Objectives** from the drop-down list in the template. Use the [Gavi Programme Funding Guidelines](#) for guidance on the standardised Gavi investment areas and objectives.

TIP: If you used the Gavi excel ToC template to map out your Theory of Change, you can copy the columns from the ToC sheet and paste them in the workplan to populate columns A-D.

	A	B	C	D	E
1	Gavi Workplan				
2	Outcomes (select from dropdown)	Gavi Investment Areas (select from dropdown)	Objectives (select from dropdown)	Activities (describe the activity)	Zero-Dose Targeting (select from dropdown)
3	[Select from Dropdown]	[Select from Dropdown]	[Select from Dropdown]		[select from dropdown]
4	[Select from Dropdown]	[Select from Dropdown]	[Select from Dropdown]		[select from dropdown]
5	[Select from Dropdown]	[Select from Dropdown]	[Select from Dropdown]		[select from dropdown]
6	[Select from Dropdown]	[Select from Dropdown]	[Select from Dropdown]		[select from dropdown]

Column D: Activity: Include the planned activity; this is a free text field. The activities under each objective may be resourced from different funding types (HSS, VIGs, OPS etc). It is important to prioritise your activities based on which would best support your objectives and feasible to achieve within your grant period.

- **NOTE:** Remember that any new vaccine introduction or campaign/SIA foreseen during the 5-year period should be reflected in your workplan.
- If two types of Gavi support are used to fund a single activity, the activity must be duplicated within the workplan to record both support types separately, when completing column G or H.
- Pool funded Countries: Relevant activities from the pooled fund should be specified in as much detail as possible. Other Gavi support such as HSS that is not channelled through the pooled mechanism, TCA, CCEOP, Vaccines, EAF support, etc. must be mapped out in detail in the workplan.

Column E: Zero-Dose Targeting

In Column E specify populations or geographies targeted by the activity. You can specify whether the population being targeted is: urban/peri-urban, remote rural, conflict, other sub-populations, cross-cutting, or not applicable (N/A).

Please note that you need to assign a tag for every activity. If the activity is not directly supporting the reach of zero-dose, under-immunised and missed communities, then please assign the “N/A” tag. The below table provides key definitions to guide the selection of the most appropriate tag.

	E	F
Activities (the activity)	Zero-Dose Targeting (select from dropdown)	Gender Targeting (select from dropdown)
	[select from dropdown]	[select from dropdown]
	[select from dropdown]	[select from dropdown]

Tag	Definition
Urban / peri-urban	Urban population settings including peri-urban settlements and urban slums as per locally agreed upon classification
Remote / Rural	Rural population settings including accessible as well as hard-to-reach areas as per locally agreed upon classification
Conflict	Populations affected by conflict including those resulting in displacement as per locally agreed upon classification
Other sub-populations	Specific sub-populations which are not captured by urban/peri-urban, remote/rural, and conflict settings.
Cross-cutting	Activity with direct contribution to reaching zero-dose, under-immunised, and missed communities that is implemented across the national territory and different settings
N/A (Limited / no contribution towards Zero-Dose)	Activity with no to limited contribution in reaching these targeted populations (e.g., overall health system strengthening activities such as supply chain improvements, ongoing workforce capacity-building, etc.).

Column F: Gender Targeting

In Column F, you should assess the degree to which the activity is responding to gender related barriers to immunisation. Use the dropdown menu to indicate to what level each activity responds to gender-related barriers to immunisation based on the following criteria:

- **Significant Contribution** to address gender-related barriers to immunisation. For example:
 - Development of human resource policy related to protecting rights and safety of health care workers including prevention of sexual abuse and harassment.

- Study and implementation plan for removal of gender pay gap in health sector.
- Communication and outreach programmes for young parents on positive parenting and children’s health with a focus on father’s active role in children’s healthcare.
- **Some Contribution** to address gender-related barriers to immunisation. For example:
 - Training of vaccinators that includes modules on understanding gender related barriers faced by female caregivers.
 - Demand generation and vaccine confidence initiative that includes some sub-activities targeted at marginalized women to improve their access to information.
- **No Contribution** to address gender-related barriers to immunisation. For example
 - Training that does not take an intentional approach to recognise and respond to possible power imbalances of participants through the design of the training nor the content.
 - Purchase of materials that do not clearly result in a change in power imbalances or improves access and voice.

E	F	G
-Dose getting [select from dropdown]	Gender Expected contribution to address gender-related barriers to immunisation (select from dropdown)	(Select only one s co
		Vaccine
[select from dropdown]	[select from dropdown]	[select from dropdown]
[select from dropdown]	[select from dropdown]	[select from dropdown]

By marking activities, both countries and Gavi will be able to track, support and strengthen the extent of intentional integration of gender equality in planned activities.

Step 2: Assign activities to Gavi Support Types

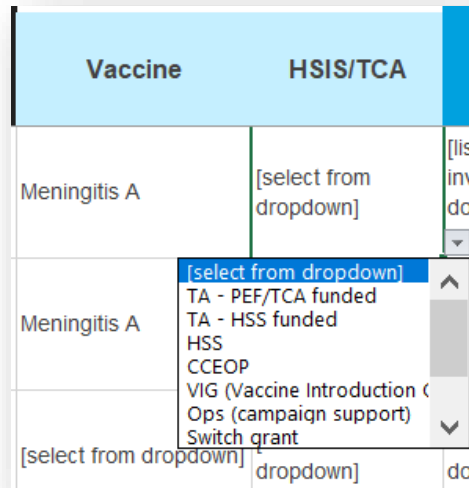
Columns G & H: Gavi Resources Requested

In columns G & H you will identify from which Gavi support the activity will be funded:

- In **Column G: Vaccine**: If the activity concerns a vaccine introduction, campaign, or switch, use the dropdown menu to select the corresponding antigens. Leave the column blank if the activity does not relate to a vaccine introduction, campaign, or switch.

[select from dropdown]	[select from dropdown]	Expected Deliverables for TA
Human Papillomavirus (HPV)	[select from dropdown]	Expected Deliverables for TA
IPV Injectable Polio	[select from dropdown]	Expected Deliverables for TA
Measles; Measles-Rubella	[select from dropdown]	Expected Deliverables for TA
Meningitis A	[select from dropdown]	Expected Deliverables for TA
Rotavirus	[select from dropdown]	Expected Deliverables for TA
Yellow Fever	[select from dropdown]	Expected Deliverables for TA
Japanese Encephalitis (JE)	[select from dropdown]	Expected Deliverables for TA

- In **Column H: HSIS/TCA**: use the dropdown menu to select from the pre-defined fields for available HSIS/TCA support, including TA, HSS, EAF, CEOP, VIGs, Ops, switch grants.
- In **Column I: Key TA Result**: If the activity is for technical assistance, you should indicate and provide a brief description of the corresponding TA result that will be expected for this activity. Otherwise, leave the column blank.



NOTE: If the activity is a new vaccine introduction or campaign for which a Vaccine Introduction Grant (VIG) or Operational Support Grant (Ops) is sought, you will select the Gavi-supported antigen in Column G, duplicate the activity and accompanying information on the following line, and select either VIGs or Ops as appropriate in column H.

Column J: Other Funding Sources

In Column J: Other Funding Sources identify complementary investments from other donors, including donor, brief description, and amount of investment. More detailed information should be captured in the budget.

Remember: If your application includes a request for CCEOP or new vaccine support, you will need to complete and upload the mandatory attachments outlined in the [Application Completion Checklist](#).

Step 3: Indicate Implementers

Column K: Grant Recipient

In Column K: Grant Recipient: Enter the name of the directly contracted partner/organisation recipient of the funds for the outlined activity.

Column L: Implementor / Sub-recipient

In Column L: If different from the grant recipient, enter the name of the partners that will implement the outlined activity and will receive the TOTAL amount of the Gavi funds associated with the activity line indirectly through the primary grant recipient mentioned in the previous column.

In case there are different sub-recipients or if a sub-recipient will receive part of the amount associated to the activity, please add separate lines for the same activity for the exact amount that each sub-recipient will receive.

Please note that all countries are required to allocate at least ten percent of their combined HSS, EAF and TCA ceilings for CSO¹ implementation in line with Gavi's Civil Society and Community Engagement (CSCE) Approach.

NOTE: For any TCA support, it is strongly encouraged that 30% of the requested budgeted amount is channeled to Local Partners to help strengthen the capacity of local institutions and support community engagement, including to local CSOs.

Local Partners:

- Should be registered* (via certificate of incorporation) in one of Gavi's supported countries or economies (Gavi 57 and/or COVAX AMC 92).
- Must have an office in the country(ies) of work;
- Headquarters (HQ) located in a Gavi supported country or economy.
- Majority membership of the governing body are citizens of the recipient country(ies)/ economy(ies);
- Senior leadership should be primarily located within country(ies)/ economy(ies) of implementation;
- Majority of project staff must be citizens of country(ies)/ economy(ies) of implementation;
- No overhead costs allocated outside the country(ies)/ economy(ies) of implementation;
- *Organisations without official registration, such as those working in conflict and fragile settings, will have their eligibility considered on a case-by-case basis at the discretion of Gavi.

Local partners can include but are not limited to:

- Community-based actors
- Regional civil society networks/platforms
- Non-profit advocacy organisations
- For-profit community-based organisations
- Non-Governmental Organisations (NGOs)
- Advocacy, Policy and Service Delivery Civil Society Organisations (CSOs)
- Local research, knowledge partners and professional associations

Column M: Implementing Organisation Type

In Column M: Please select from the drop down list the category corresponding to the implementor/sub recipient organization (if different from the primary grant recipient).

1. **MoH/GOV:** If the implementor is the Government of the applicant country (e.g., Ministry of Health, EPI, Project Management Unit, Etc.)
2. **Alliance/Core Partner:** If the implementor is UNICEF, WHO, PAHO, CDC, CDC Foundation, World Bank, or their related affiliates.
3. **Other UN:** If the implementor is a UN entity other than the noted Alliance Partners (e.g., IOM, UNDP, Etc.)
4. **Semi-state/ Government linked organisation:** If the implementor is an independent organization linked to a government (e.g., GIZ, Expertise France, etc.)
5. **Individual Contractor:** Independent contractors or consultants contracted directly to support the EPI/Government with a specific work or project (e.g., FPP consultant).

¹ Gavi considers civil society to encompass the full range of formal and informal, non-governmental and not-for profit organisations that represent the interests, expertise, and values of communities including but not limited to; community-based organisations, national and regional civil society structures, faith-based organisations, federated multi-sectoral international non-governmental organisations, regional civil society network platforms, local non-governmental research, academic and knowledge institutions and partners, local professional associations and global not-for-profit advocacy organisations.

6. **Local Private Sector (for profit):** If the implementor is a for-profit organisation with headquarters in a Gavi-eligible country.
7. **Global Private Sector (for profit):** If the implementor is a for-profit organisation with headquarter not within a Gavi-eligible country.
8. **Global CSO:** If the implementor is a CSO (according to Gavi’s definition) with a headquarters not within a Gavi eligible country.
9. **Local CSO:** If the implementor is a CSO (according to Gavi’s definition) with headquarters in a Gavi eligible country.
10. **Partner type not yet identified:** if the implementor will be selected through a competitive process (e.g. RFP) and the type of implementor required is not defined. In this case, please put *UNSELECTED* in the grant recipient and/or sub-recipient columns.

Step 4: Indicate Timing and Cost of Activities

Columns N-Z: Implementation

Columns N-Z relate to **timing, duration, and annual cost** of activities, by quarter for Years 1 and 2, annually for Years 3-5.

For each activity, provide the following information:

Columns N-Q	Y1	Indicate with an ‘x’ the start and duration of the planned activity for year 1
Column R	Y1	Enter the annual activity cost for year 1
Column S-V	Y2	Indicate with an ‘x’ the start and duration of the planned activity for year 2
Column W	Y2	Enter the annual activity cost for year 2
Column X	Y3	Enter the annual activity cost for year 3
Column Y	Y4	Enter the annual activity cost for year 4
Column Z	Y5	Enter the annual activity cost for year 5

The value may be zero for some quarter/years, i.e. when an activity is not planned and costed for a given period.

NOTE: The workplan annual costs should align with the detailed budget accompanying your application.¹

Column AA: Total Cost Across All Years and **Column AB: % Total Budget** should automatically calculate via formulas in the spreadsheet, capturing annual budget totals and percentages.

In alignment with Gavi’s Senior Country Manager, these columns should be updated over the course of the Gavi support to reflect actual implementation timing and duration.

Column AC: Budget Assumptions

You may indicate here assumptions used for determining the activity costs (e.g. for a training event a description of the event components as well as how the quantities and costs were determined) to increase understanding of what the activity and costs include (or exclude). **This information is particularly pertinent for countries which are not required to submit a detailed budget.** Countries may also share this information through the detailed budget, including in additional tabs, supporting worksheets and documents as necessary.

NOTE: For any requested TCA support, you will need to indicate the number of staff being requested within the budget assumption column.

Column AD: Implementation Notes

Column AB: Implementation Notes provides space for any notes to be shared by the EPI and the Gavi Secretariat over the life of the grant. These implementation notes may provide additional context or progress updates as well as being used to note adjustments/re-programming occurring during grant implementation. You may enter any notes here to provide further context for those who will be reviewing your request for support.

Vaccine Portfolio

For any **new vaccines** that you would like to incorporate into your portfolio within 24 months of the submission date of your application, you should complete this tab.

Prior to your official submission, Gavi will review and provide you with calculated allocations and co-financing projections for the new vaccines that you plan to introduce, and flag these updates for you to review prior to your final submission.

TAB 2: Provide Key Features of New Vaccine Support Requested

Tab 2 of your Gavi Support Detail requests information on new vaccine support requested for vaccine introductions or campaigns. This information should be provided when a vaccine introduction or campaign is planned to happen within 24 months of the application submission date, to allow the combined submission, review and approval with the other support types requested. Gavi requires this detailed information to enable efficient financing and procurement of vaccines and commodities, and to provide expected co-financing amounts.

For vaccine introductions/campaigns planned to occur **later than 24 months** from the submission date, this tab does not need to be filled yet. The details of such vaccine requests will be incorporated into the Gavi Support Detail at a later stage – closer to the introduction/campaign date – and the request subject to an independent review.

If Gavi support is requested for more than one new introduction or campaign planned for within 24 months of the date of submission of your application, **you will need to provide the information below for each antigen by duplicating the tab for as many antigens as you are requesting.**

Additional supporting documents, such as the New Vaccine Introduction Plan are also required. Please refer to the [Gavi Vaccine Funding Guidelines](#) containing important information concerning new vaccine introductions, supplementary immunisation activities and campaigns, including required attachments.

Step 1: Indicate the antigen and type of support requested

Choose the **antigen** from a dropdown menu (e.g., typhoid), as well as the **type of new vaccine support requested** (e.g., routine introduction with catch-up vaccination).

Step 2: Indicate preferred presentation and planned launch timing

In the section labelled **Choice of presentation**, please include the following information:

- Choice of presentation:
 - 1st and 2nd choice of presentation (presentation, form, doses in each unit)
 - Whether the presentation is licensed/registered for use (yes/no using dropdown menu)
 - If not licensed/registered, the anticipated duration of the licensing procedure
- Date the supplies are needed in country

- Planned launch date of the vaccine introduction or campaign
- Procurement mechanism: If a procurement mechanism other than through UNICEF or PAHO is envisaged, note the alternative mechanism here.

Step 3: Determine maximum amount of cash support (VIGs/Ops)

Note: Activities and budget information related to Vaccine Introduction Grants and Campaign Operational Support must be reflected in the costed workplan and the [detailed budget](#).

In the section labelled **Requested cash support**, please include the following information that will allow the calculation of the maximum support available for VIG and Ops support:

- **Vaccine Introduction Grant (VIG)**
 - Number of children in the birth cohort (#, i.e., live births in the year of introduction)
 - Gavi US\$ support per infant in the birth cohort (per below table)
 - Maximum funds available from Gavi in US\$ (calculated as: # in birth cohort x US\$ per infant)
 - Funding needed by (date)
- **Operational Support (Ops) Grant** for campaigns:
 - Number of persons in the population group targeted by the campaign (#)
 - Gavi US\$ support per targeted person (per below table)
 - Maximum funds available from Gavi in US\$ (calculated as: # in target population x US\$ per target person)
 - Funding needed by (date)

The table below shows how the maximum available amount of Gavi financial support for new introductions and campaigns is calculated:

Financial Support for New Introductions and Campaigns		
Transition Phase	Vaccine Introduction Grants (VIGs)	Operational Support for Campaigns Grants (Ops)
Initial Self-Financing	US \$ 0.80 per infant in the birth cohort (i.e., live births in the year of introduction) or a lump sum of \$100,000, whichever is higher	US \$ 0.65 per targeted person
Preparatory Transition	US \$ 0.70 per infant in the birth cohort or a lump sum of \$100,000, whichever is higher	US \$ 0.55 per targeted person
Accelerated Transition	US \$ 0.60 per infant in the birth cohort or a lump sum of \$100,000, whichever is higher	US \$ 0.45 per targeted person

Note: Some **vaccine-specific rules** for the calculating of VIGs and Ops support apply:

- **Preventive cholera campaigns:** operational support is calculated per dose rather than per targeted person; countries are expected to use in particular the second campaign round to conduct integrated activities to reach under-immunised populations.
- **HPV introductions** are eligible for a VIG of US \$2.40 per targeted girl in the routine cohort or a lump sum of US \$100,000, whichever is higher, and regardless of the country's transition phase.
- **Malaria vaccine introduction:** The VIG amount is calculated based on the sub-nation birth cohort in the areas targeted for the vaccine introduction.
- **Measles or measles-rubella follow-up campaigns:** Gavi provides flexibility for countries requesting measles or MR follow-up campaign support to use funds for tailored strategies. Countries may request operational support that is calculated on the basis of the national 9–59-month population. The support can be used for national campaigns, subnational campaigns, and enhanced routine immunisation activities targeted at reaching missed children.

NOTE: Phased campaigns: Countries applying for phased campaigns or other phased delivery strategies (i.e. phased approach for HPV) may allocate operational support funds flexibly across phases. The funding is provided for the initial year of each phase and adjusted according to the size of the annual target group.

Step 4: Provide Target Details

In the section labelled **Targets**, please provide the following information for each year of the planned support:

- In the row labelled **Target Age Cohort**, please provide the age range for the targeted cohort, specifying months or years. Consult the [Gavi Vaccine Funding Guidelines](#) for antigen-specific information on recommended age range.
- In the row labelled **Population in the target age cohort**, please provide the total projected population in your country in the target age cohort for each year. In the column labelled **Methodology and Justification**, please enter the specific source of these figures and how they were calculated, including the methodology for annual increases.
- In the row labelled **Target population to be vaccinated (first or only dose) (#)**, please provide the number of individuals within the target population to be vaccinated with the first dose by year. In the column labelled **Methodology and Justification**, please enter the specific source of coverage rates and how they were calculated, including the methodology for annual increases.
- In the row labelled **Target population for last dose (#)**, please provide the number of individuals within the target population to be vaccinated with the last dose by year. In the

column labelled **Methodology and Justification**, please enter the specific source of coverage rates and how they were calculated, including the methodology for annual increases.

- In the row labelled **Estimated wastage rates**, please enter estimated wastage rates for each year expressed as a percentage. In the column labelled **Methodology and Justification**, please enter specific details on how wastage rates were estimated. For example, from historical wastage measurements, estimates derived from stock and performance data, from a recent wastage study (provide year), etc.

Step 5: Obtain country-financed and Gavi-financed doses, and co-financing requirements

Based on the information provided in steps 1 to 4, **Gavi will calculate and provide estimates of the dose allocation, country-financed and Gavi-financed doses, and co-financing requirements.**

Given the exchange that will need to take place between Gavi and the country to obtain dose allocations and co-financing amounts for the requested new vaccine support outlined in this tab, it will be important to take this step into account in your timeline and planning process. You should confirm the timing with your Senior Country Manager upfront.

After you have filled in the information in steps 1 to 4, the Gavi Secretariat will calculate and provide information on:

- Annual and 5-year projections of country co-financing requirements for the newly requested vaccine support (US\$).
- Annual and 5-year projections of Gavi support for the newly requested vaccine (US\$). This cost refers to the vaccine costs and does not include the associated cash support (VIG/Ops).
- Annual and 5-year projections of total cost for all for the newly requested vaccine support (US\$).

NOTE: In order to begin this exchange with Gavi to obtain dose allocations and co-financing amounts, you do not need to have completed the mandatory attachments required by each antigen. These attachments are due to Gavi at the time of submission. Once you've completed the tab information per requested antigen let your SCM know that you are ready for the co-financing calculations to be provided.

If Gavi support is requested for more than one new introduction or campaign the total costs in terms of co-financing requirements and Gavi support for all new vaccine support requested will be provided in an exchange with Gavi at the bottom of the tab.

'Grant-linked Key Performance Indicators & Learning

Detailed instructions for completing your Grant-linked Key Performance Indicators & Learning tab can be found in the **Gavi Support Detail Instructions**.

TAB 3: Complete your Key Performance Indicators (KPIs) & Learning Tab

The Grant-Linked Key Performance Indicators (KPIs) & Learning tab details the grant-linked key performance indicators utilised by Gavi to measure improvements in the equity, efficiency, sustainability, and extension of a country’s routine immunisation system with contribution from Gavi support. It also provides you with the opportunity to identify learning activities for improved planning and monitoring of your programme.

Monitoring Indicators

Indicators: The Grant-Linked KPIs are a set of standardised indicators to measure progress against equity, efficiency, sustainability, and extension of a country’s routine immunisation system.

Full details and instructions on indicator definitions, data sources, and setting targets are provided in [Gavi’s Country Monitoring and Learning \(M&L\) Guidelines](#).

There are **five Core, required indicators** for all countries (row colour: blue):

- C.1 - Number of Zero Dose Children at national level
- C.2 – Drop out from DTP1 to DTP3 at national level
- C.3 – Drop out from DTP1 to last routine dose of MCV at national level
- C.4 - Percentage of health facilities that reported no stock-outs for the full year for DTP
- C.5 – Annual timely fulfilment of co-financing obligation

	Indicator
C.1	Number of Zero Dose Children at national level
C.2	Drop out from DTP1 to DTP3 at national level
C.3	Drop out from DTP1 to last routine dose of MCV at national level
C.4	Percentage of health facilities that reported no stock-outs for the full year for DTP
C.5	Annual timely fulfilment of co-financing obligation
S.1	Number of children reached (with DTP1) in areas targeted for intervention
S.2	Drop out from DTP1 to DTP3 in areas targeted for intervention

There are **two supplemental indicators** that may be required for your country (row colour: green):

- S.1 - Number of children reached (with DTP1) in areas targeted for intervention
- S.2 - Drop out from DTP1 to DTP3 in areas targeted for intervention

The supplemental indicators above are:

- **REQUIRED** for countries in the high impact segment
- **OPTIONAL** for countries in the fragile and conflict segment, based on the grant focus
- **NOT REQUIRED** for countries in the core segment

The indicators are populated as follows:

- In the **Blank White Cells** at the top of the tab, enter the grant start and end years.
- In **Column B**, are the pre-populated indicators (core indicators: blue; supplemental, green).
- In **Column C**, enter the baseline indicator value for this indicator.
- In **Column D**, enter the baseline indicator year for this indicator.
- In **Column E**, enter the end of grant target for each indicator. This indicator should be the change from the baseline value that the country would like to achieve by the end of the grant. Further guidance on setting the end of grant target can be found in [Gavi's Country Monitoring and Learning \(M&L\) Guidelines](#).
 - Note: For the sustainability indicator: "Timely fulfilment of co-financing obligations," the annual target will be automatically set as "Yes" as all countries are expected to fulfil 100% of their co-financing obligations on a timely manner as per their grant requirements.

Columns F-H are already populated as follows. **Please do not enter or change data.**

- **Column F** is an automatically calculated column. These cells will automatically calculate the end of grant target values once the baseline and target changes are correctly entered into their respective cells. For more details, please see [Gavi's Country Monitoring and Learning \(M&L\) Guidelines](#).
- **Column G** is the pre-defined data source for the indicator.
- **Column H** is the pre-defined frequency of reporting. All reporting for this set of indicators is annual.

Learning & Evaluation

Rows 16-24; Columns A-H: Learning & Evaluation

While monitoring indicators are standardised to provide a view of strategy and country performance that is standardised across the Gavi portfolio, the Learning & Evaluation section is designed to provide additional learning insights and robust evaluation specific to the country context.

Learning or Evaluation Activities are questions that provide new learning and insights specific to your immunisation programme. A guiding question may be: What critical evidence gap or question needs to be addressed for better planning or monitoring of your programme?

You can select one of the questions provided in the drop-down menu or suggest your own question(s). After listing out the questions, it will likely be necessary to prioritise which questions are targeted for data strengthening or data collection efforts. These questions should be revisited during annual review processes and re-prioritised accordingly.

For the **Learning or Evaluation activities**, please provide the following information:

- In **Columns A-B**, please enter the learning question, activity, or gap to be explored. **You can select one of the questions provided in the drop-down menu or suggest your own**

question(s). Questions in the drop-down menu are derived from the Gavi 5.0 Learning Priority questions,² listed below.

- In **Columns C-E**, indicate which grant objective or objectives this activity links to. It is possible that learning activities will apply to more than one Objective.
- In **Columns F-H**, briefly describe the use case:
 - Which grant activities address the evidence gaps or questions identified?
 - What decision needs to be made?
 - When is the information needed for decision making and how frequently?
 - Who needs the results to make a decision?

Surveys, studies, or research activities related to the learning questions should be appropriately reflected in the grant workplan and budget on the relevant tabs.

Gavi 5.0 Learning Priority questions (dropdown menu):

- Where, who and how many are zero-dose children, and missed communities? Why are they being missed and what are the root causes?
- Are specific approaches designed to reach zero-dose children and missed communities working, what worked well, what did not work as well and why?
- What are effective ways to engage with other partners to reach the marginalised, missed communities and zero-dose children?
- What are the costs of expanding services to these populations? What are the costs associated with Gavi's tailored and differentiated approach?
- What are the key barriers, and enabling factors, including gender and demand-related, to close immunity gaps?
- What are the evidence gaps at national / sub-national level to monitor and measure for zero-dose and have Gavi data investments contributed to identifying and quantifying zero-dose children and missed communities?
- What are, if any, the unintended consequences of targeting zero-dose children and missed communities?
- What are the key enablers or bottlenecks to rapid scale-up / update of new and underused vaccines? Specifically, to increase proportion of Fully Immunised Children (FIC)?
- How well are immunisation systems doing to prevent VPD?
- Where should we use non universal vaccines?
- Are the vaccine formulation and schedules working as expected? How can we further optimise the vaccine programme (e.g. targeted use, timing of use, etc.)?
- How can we better prevent, predict, and respond to outbreaks to reduce their impact?
- Are the approaches to addressing gender-related barriers effective to increase immunisation coverage, why or why not?
- What do we know about the drivers for vaccine hesitancy and vaccine demand, and their contribution to vaccine uptake?
- How have approaches influenced vaccine hesitancy, vaccine uptake, vaccine choice? (including to address gender-related barriers, dropouts, provision of product information, C&E)

² [Report to the Board, Annex E: Draft Gavi 5.0 Theory of Change and Learning Priorities](#) (December 2020).

Targeted Areas

Gavi will provide a pre-populated list of geographic areas (at the second administrative, or district, level) for you to indicate where Gavi HSS, EAF, and other support is targeted.

TAB 4: Indicate Targeted Areas for Gavi Support

The Targeted Areas tab allows you to show which specific geographic areas are prioritised for receiving Gavi support. This provides you with an opportunity to ensure targeted areas are aligned with those most in need and can be used to track progress in these areas over time. Gavi will pre-populate the tab with a complete list of first level (i.e province) and second level (i.e. district) administrative areas within your country. You should use this tab to indicate the type of Gavi support which is targeted to each area.

For columns F and G: Use the dropdowns to indicate if any targeted activity with Gavi HSS or EAF funds will take place in an area. An activity is considered as targeted if it is taking place in only a subset of areas within the country. **These columns are required.**

If targeting is at the first administrative level, please select all second administrative level units within that area as targeted. If targeting occurs below the second administrative level, please select all units at the second level which include all of the targeted areas.

In some cases, the names of the regions and districts may not align perfectly. Some districts even have multiple names, or you may see districts with the same name but different regions. **Please clarify in the notes column where discrepancies exist**

For columns H - L: These are optional columns but are included for your use to indicate whether other types of support (e.g. CCEOP, TCA, measles, yellow fever, etc.) are also targeted to specific areas. To indicate targeting for a type of support, title the column with the type of support (eg. Meningitis A) in row 2, then use the dropdowns to indicate if any targeted activity with the selected type of support will take place in an area. You can create as many columns as you'd like to specify targeting around all types of Gavi support.

Notes column: Here you can provide any further details or notes on the type, method, or location for the targeting of Gavi support. This column is open for any specifications that you would like to share but is optional.

LOOKING AHEAD

Now that you've completed your Gavi Support Detail, use the [Roadmap & Completion Checklist](#) to ensure that you have completed all required components of the Gavi Support Detail and included all mandatory attachments. Also, ensure that your [Detailed Budget](#) aligns with the investments and activities reflected in the Gavi Support Detail.